



Creative Capital Security (Pvt.) Ltd.

CREATIVE CAPITAL SECURITIES (PVT) LIMITED

TREC Holder : Pakistan Stock Exchange Limited

Broker Pakistan Stock Exchange. **TREC-153** Broker Registration **BRK-098**

For Official Use Only	
Application Form No:	
Branch Name:	
Sub Account No:	
Trading Account No:	
Date of Account Opening	

Account Open Guidelines

Basic documents for Individual Account/Joint Account(s)

- Attested copy of Computerized National Identity Card (CNIC) of Account Holder
- Attested copy of Computerized National Identity Card (CNIC) of Nominee(if applicable)
- Attested copy (s) of Computerized National Identity Card (CNIC) of Joint Holder(s)
- The letter of authorization from the Main Account Holder/Joint Holder of the person to operate the Account (if other than the Account Holder/Joint Holder)
- If Muslim Zakat not Payable than provide CZ 50 (Zakat Exemption Certificate) for Account Holder and each Joint Holder(s) (**Mandatory**) (100 Rupee Stamp Paper)
- Account holder's Business Card/Job letter/student card/ Copy of retirement letter/ Salary Slip or any other proof in case of propriety business
- Copy of NTN Certificate (If Applicable)

Mandatory Requirements For Account Open

- Provide Account Holder's personal Cell number
- Provide Account Holder's personal EMAIL Address
- Copy of VALID CNIC of Account Holder, Nominee(if applicable) and Joint Holder(s)
- Details of Joint Holder(s) Or Nominee is compulsory for the Account Open
- Occupation details of Account Holder & Joint Holder(s)

How to Fill the Standardize Account Opening Form (SAOF)

- All details of Account Holder must be filled completely in CCSL SAOF and CDC SUB-Account
- All details of Joint Holder(S) must be filled completely in CCSL SAOF and CDC SUB-Account
- All details of Nominee must be filled completely in CCSL SAOF and CDC SUB-Account. (Nominee must be a blood relationship with main Account Holder)
- **Dividend Mandate:** details must be filled as per your designated bank Account. (We recommend you to avail this facility in order to timely deposit of your dividend directly in your bank account)
- **Occupation Details:** it is mandatory to provide occupation details of the Main Account Holder and Joint holder(s) in CCSL SAOF and CDC SUB-Account Form.
- **Bank Verification (Section (F) CDC Sub-Account Form):** verify your bank account signature from your designated bank branch and provide the complete details of your bank Account and the Bank Branch Officer.
- **Witness:** Provide the details of two Witnesses (name, CNIC No) and Signature in CCSL SAOF and CDC SUB-Account

PERSONAL INFORMATION-JOINT APPLICANT NO. 1

1. Full name of Applicant (As per CNIC/NICOP/PASSPORT MR./MRS./MS.)											
2. Father's /Husband's Name:											
3. Permanent Address: (Address should be different from Participant's address)											
4. (a) Contact No:				(b) Fax: (optional)				(c) Email:			
5. (a) Computerized National Identity Card No: (For resident Pakistani)											
6. Expiry Date CNIC:											
7. NICOP No: (For non-resident Pakistani)											
8. Expiry date NICOP:											
9. Passport details: (For a foreigner or a Pakistani origin)						Passport Number:			Place of Issue:		
						Date of Issue:			Date of Expiry:		
10. (a) Occupation: (Please tick (✓) the appropriate box)						AGRICULTURIST		BUSINESS		HOUSEWIFE	
						RETIRED PERSON		STUDENT		BUSINESS EXEC.	
						PROFESSIONAL		SERVICE		OTHERS (specify)	
(b) Name of Employer/Business:						(c) Job Title/Designation:					
(d) Address of Employer/Business											

PERSONAL INFORMATION-JOINT APPLICANT NO. 2

1. Full name of Applicant (As per CNIC/NICOP/PASSPORT MR./MRS./MS.)											
2. Father's /Husband's Name:											
3. Permanent Address: (Address should be different from Participant's address)											
4. (a) Contact No:				(b) Fax: (optional)				(c) Email:			
5. (a) Computerized National Identity Card No: (For resident Pakistani)											
6. Expiry date CNIC:											
7. NICOP No: (For non-resident Pakistani)											
8. Expiry date NICOP:											
9. Passport details: (For a foreigner or a Pakistani origin)						Passport Number:			Place of Issue:		
						Date of Issue:			Date of Expiry:		
10. (a) Occupation: (Please tick (✓) the appropriate box)						AGRICULTURIST		BUSINESS		HOUSEWIFE	
						RETIRED PERSON		STUDENT		BUSINESS EXEC.	
						PROFESSIONAL		SERVICE		OTHERS (specify)	
(b) Name of Employer/Business:						(c) Job Title/Designation:					
(d) Address of Employer/Business											

PERSONAL INFORMATION-JOINT APPLICANT NO. 3

1. Full name of Applicant (As per CNIC/NICOP/PASSPORT MR./MRS./MS.)											
2. Father's /Husband's Name:											
3. Permanent Address: (Address should be different from Participant's address)											
4. (a) Contact No:				(b) Fax: (optional)				(c) Email:			
5. (a) Computerized National Identity Card No: (For resident Pakistani)											
6. Expiry date CNIC:											
7. NICOP No: (For non-resident Pakistani)											
8. Expiry date NICOP:											
9. Passport details: (For a foreigner or a Pakistani origin)						Passport Number:			Place of Issue:		
						Date of Issue:			Date of Expiry:		
10. (a) Occupation: (Please tick (✓) the appropriate box)						AGRICULTURIST		BUSINESS		HOUSEWIFE	
						RETIRED PERSON		STUDENT		BUSINESS EXEC.	
						PROFESSIONAL		SERVICE		OTHERS (specify)	
(b) Name of Employer/Business:						(c) Job Title/Designation:					
(d) Address of Employer/Business											

Signatures:

X
Main Applicant

Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Broker

(Please attach copy of relevant CZ-50 of all Account Holders)
on prescribed format, if exemption is claimed

Mark tick [✓] in appropriate box.

☐ MUSLIM-Zakat Payable ☐ MUSLIM-Zakat Non Payable ☐ NON MUSLIM

The Account shall be operated by the following

NAME		SPECIMEN SIGNATURE	SINGLY JOINTLY
1.			
	N.I.C		
2.			
	N.I.C		

The authority of the person(s) authorized to operate the account will be clearly spelled out in the letter of authorization from the Account Holder.

The Account Holder(s) hereby undertakes to deposit and maintain _____ % margin against his/her/their outstanding trades / exposure for the purpose of trading in this / her / their account. The broker shall notify the Account Holder(s) about any change in the above margin requirements for the already executed trade at least 3 days prior to the Implementation of the revised margin requirements.

CLIENT BANK DETAILS

Name of Bank _____ PLS./Cur. Ac. No. _____

Branch Address _____

Account(s) With Other Brokers(s)(Optional)

Name of Broker	Broker Exchange	Client ID Account

A/C Title _____

Name of Bank _____ IBAN _____

Branch Address

(In the event of death of the Account Holder, the nominee shall be entitled to receive securities / cash available in the his/her account after sell-off against losses / liabilities in the account)

NAME OF NOMINEE										TELEPHONE NOS. Office																	
FATHER'S / HUSBAND'S NAME										Residence																	
RELATIONSHIP						SURNAME						Mobile															
MAILING ADDRESS										E-mail																	
N.I.C						-						-					DATE OF BIRTH			-		-					

Signatures:

X
Main Applicant

Joint Applicant 1**Joint Applicant 2****Joint Applicant 3**

Broker

SPECIAL TERMS AND CONDITIONS

The Terms and Conditions set herein below shall be equally binding on the Broker and the Account Holder(s).

1. All transactions between the parties shall be subject to the Articles, Rules and Regulations of the Exchange, revised policies, Board Directions and new regulations to be framed in pursuance of Section 34 of the Securities & Exchange Ordinance, 1969. Moreover, all applicable provisions of the Securities & Exchange Ordinance, 1969 read with the Securities & Exchange Commission of Pakistan Act, 1997, Brokers and Agents Registration Rules, 2001, Securities and Exchange Rules 1971 and all directions/directives passed from time to time to regulate the trades between the parties and to regulate Brokers conduct and the Central Depository Companies of Pakistan Act, 1997, Rules framed there under and the National Clearing and Settlement System Regulations and any other law for the time being in force. The Broker shall ensure provisions of copies of all the above Laws, Rules and Regulations at his office for access to the Account Holder(s) during working hours.
- 1(a). In case any dispute in connection with the trade or transaction between the Broker and the Account Holder is not settled amicably, either party may refer the same to arbitration in accordance with the provisions of General Regulations of the Exchange, which shall be binding on both the parties. The Account Holder hereby agrees that he would have no objection if his name and other relevant particulars are placed on Exchange's database accessible by members of the Exchange if he fails or refuses to abide by or carryout any arbitration award passed against him in his dispute with the Broker.
2. The amount deposited as security margin by the Account Holder(s) with the Broker shall only be used for the purposes of dealing in securities, such as trading and/or settlement of deliveries of securities on behalf of the Account Holder(s). The Broker shall not use such amounts for his own use.
- 2a. The credit amount of the Account Holder(s) shall be kept by the broker in a separate bank account titled "Account Holder/Client Account" and shall not be used by the broker for his own business.
3. The Broker shall be authorized to act on the verbal instructions of the Account Holder(s). The Broker shall provide a written confirmation of the executed transactions as required under rule 4(4) of the Securities & Exchange Rules, 1971, and all such transactions recorded by the Broker in his books shall be conclusive and binding upon the Account Holder(s), which shall not be questioned by him/her/them, subject to clause 5 below.

Or

The Account Holder(s) shall give written instructions for the sale/purchase of securities to the Broker. The Account Holder(s) shall not give any verbal/oral instructions. The Broker shall provide a written confirmation of the executed transactions as required under rule 4(4) of the Securities & Exchange Rules, 1971, and all such transactions recorded by the Broker in his books shall be conclusive and binding upon the Account Holder(s), which shall not be questioned by him/her/them, subject to clause 5 below.

4. The Broker shall provide the confirmation of the executed transactions to the _____ (Name of Account Holder) at the above stated address by means of acceptable mode of communication or by hand subject to acknowledgment receipt as noted in clause 16.
 5. In case there are any error(s) in the daily confirmation statement, the Account Holder(s) shall report the same to the Broker within one-business day of the receipt of confirmation. In case the Account Holder(s) do not respond within one business day of the receipt of the said daily confirmation statement, the confirmation statement shall be deemed conclusively accepted by the Account Holder(s).
 6. In the event that the Account Holder(s) fail(s) to deposit additional cash or securities as margin within one business day of the margin call (in writing), the Broker shall have absolute discretion to and, without further notice to Account Holder(s), liquidate the Account Holder(s) outstanding positions, including the securities purchased and carried in such account, so that the margin is maintained at the required level.
 - 7(a). The Broker shall be responsible to ensure delivery of CDC eligible securities in the CDC account of the Account Holder(s) subject to full payment by the Account Holder(s). In case of companies which are not on the CDS, the Broker shall ensure delivery of physical shares along with verified transfer deeds against payments, to the Account Holder(s). Further, the Broker shall be responsible for the payment of any credit cash balance available in the account of the Account Holder preferably in form of A/c Payee cross cheque only within 1 business day of the request of the Account Holder(s) (subject to the maintenance of the margin requirements).
 - (b). In the event of non-receipt of payment from the Account Holder on settlement day against securities bought on account of the Account Holder, the Broker may transfer such securities to his Collateral Account under intimation to the Exchange, after complying with the requirements as mentioned in General Regulations of the Exchange.
 8. The Broker shall accept from the Account Holder(s) payments through "A/c Payee Only" crossed cheque, bank drafts, pay orders or other crossed banking instruments in case of amounts in excess of Rs. 25,000/-. Electronic transfer of funds to the Broker through banks would be regarded as good as cheque. The Broker shall be responsible to provide the receipt to the Account Holder(s) in the name of the Account Holder(s) duly signed by authorized agents/employee of the Broker and the Account Holder(s) shall be responsible to obtain the receipt thereof. In case of cash dealings, proper receipt will be taken and given to the Account Holder(s), specifically mentioning if payment is for margin or the purchase of securities. The broker shall immediately deposit in its bank account all cash received in whole i.e. no payments shall be made from the cash received from clients. However, in exceptional circumstances, where it becomes necessary for Broker to accept cash in excess of Rs. 25,000/-, the Broker shall immediately report within one business day such instances with rationale thereof to the Exchange in accordance with the mechanism prescribed by the Exchange.
 9. The members shall make all the payments of Rs. 25,000/- and above, through crossed cheques / bank drafts / pay orders or any other crossed banking instruments showing payment of amount from their business bank account. Copies of these payment instruments including cheques, pay orders, demand drafts and online instructions shall be kept in record for a minimum period of five years.
 10. The Account Holder(s) shall have a right to obtain a copy of his/her or their ledger statement under official seal and signature of the Broker or his authorized representative on a periodic basis. In case of any discrepancy in the ledger statement, the Account Holder(s) shall inform the Broker within 1 day of receipt of the ledger statement to remove such discrepancy.
 11. The Account Holder(s) shall operate the account and execute transactions himself/herself/themselves unless the Account Holder(s) authorize Mr./Ms./ _____ I. D. No. _____ to transact in the account. All transactions executed by the authorized person shall be binding upon the Account Holder(s).
- For Joint Account Holder(s) only:**
12. We, the Account Holders shall operate the account jointly or severally and the instructions issued either jointly or severally shall be binding on us as well as upon the broker in respect of the joint titled account.

Or

Our titled account shall be operated only by Mr. / Ms. _____ who shall be deemed as the authorized person for operating the joint account or issuing any instructions relating thereto.

13. The Broker shall be responsible to append a list of his authorized agents/traders and designate d employees, who can deal with the Account Holder(s), with this account opening form and a copy of both the opening form and the list will be provided to the Account Holder(s). Any change therein shall be intimated in writing to the Account Holder(s) with immediate effect.
14. The Broker shall debit the account of the Account Holder(s) for the commission charges or any other charges in connection with the brokerage services rendered, which shall be clearly detailed in the ledger statement/daily confirmations.
15. The Broker shall not disclose the information of the transactions of the Account Holders to any third party and shall maintain the confidentiality

Signatures:

X
Main Applicant

Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Broker

- of this information. However, in case the Exchange or the Commission, as the case may be, requires any such information, the Broker shall be obliged to disclose the same for which the Account Holder(s) shall not raise any objection whatsoever.
16. In case a Broker converts his individual membership rights to corporate membership and vice versa the agreement and conditions laid down herein above shall remain effective unless otherwise agreed by the parties.
 17. Acceptable mode of communication between the Account Holder(s) and the Broker shall be through letter (courier/registered post/fax/E-mail) or by hand subject to receipt/acknowledgment. The onus of proving that the e-mail has been received by the recipient shall be on the sender sending the e-mail. Confirmation of orders to clients made through fax or e-mail will have a time record.
 18. All orders received telephonically and placed on Trading System shall be supported by recording on dedicated telephonic lines, preferably connected with a computerized taping system so as the orders could possibly be sorted on UIN basis and made user friendly.
 19. In case of change of address or contact numbers of either party, the concerned party shall immediately notify the other party of the changes in writing.
 20. I/We, the Account Holder(s) acknowledge receipt of this account opening form (signed here by me /us in duplicate) along with the copies of all the annexures and I/we, the Account Holder(s) also undertake that I/we have understood all the above terms and conditions of this agreement which are acceptable to me/us.
 21. I/We, the Account Holder(s) understand that the shares trading business carries risk and subject to the due diligence on part of the broker I/we may incur losses for which I/we, the Account Holder(s) shall not hold the Broker responsible.
 22. I/We, the Account Holder(s) further confirm that all information given in this application is true and complete and hereby authorize the Broker to verify any information mentioned above.

Special Terms and Conditions for Online Trading:

- i. Online trading will be permitted through **CREATIVE CAPITAL SECURITIES (PVT.) LTD.** (Broker) which will act as the Broker for the purpose of buying and selling Securities, including trading through Margin Trading System (MTS) and/or other forms of leveraging/margin financing at the Pakistan Stock Exchange (Online Exchange) and wherever the term **CCSL** is used in these Special Terms and Conditions for Online Trading, it shall deem to mean the Broker and Vice Versa.
- ii. A Password or (Personal Identification Number) PIN will be issued to the Account Holder(s) by the Broker as the Account Holder(s) Personal Identification Number or Code to enable the Account Holder(s) to have access to and use the Account for Online Trading. The Password/PIN may be communicated through E-mail or through courier to the Account Holder(s) at his/her/their own risk. The Account Holder(s) shall not disclose the Password/PIN to any person and shall take every reasonable precaution to prevent discovery of the Password/PIN by any other person(s).
- iii. **CCSL** may assign a reference number to the Account Holder to use the Electronic Trading Facility of **CCSL** shall not be deemed to receive any order through Electronic Trading until a reference number is assign **CCSL** shall not be liable if the Account Holder fails to receive a reference number, or to receive an official confirmation of trade or any discrepancies in account balance or position unless the same is immediately notified in writing to the **CCSL**.
- iv. The Account Holder shall ensure that all information needed by the Broker in verifying the Account Holder(s) identity is accurately disclosed to the Broker over the telephone. It is further clarified that any/all instructions by the Account Holder(s) to the Broker via telephone shall be imparted only through the broker's designated telephone number(s) which shall be intimated to the Account Holder(s). Any change in such telephone numbers shall be promptly notified to the Account Holder(s). Any instruction / communication exchange through telephone numbers other than those which have been notified by the Broker shall not be entertained.
- v. The Account Holder(s) agrees(s) and understands that any/all instructions/communications carried out in respect of an Account whereby the verification procedures adopted as part of the Online Trading facilities are satisfied, shall be deemed to be carried out directly by the Account Holder(s).
- vi. The Broker may electronically transfer delivery of confirmation, statements and other notices in connection with Electronic/Online Trading. It shall be the responsibility of the Account Holder(s) to review all communications sent by the Broker including emails, confirmation statements, notices, margin and maintenance calls whether delivered by mail, e-mail or electronic terminals. If the Password/PIN is disclosed to any third party the Account Holder(s) should immediately notify the same to the Broker. The Account Holder(s) will immediately notify the same to the Broker. The Account Holder(s) will immediately notify the Broker of any loss, theft or unauthorized use of his/her/their Account number and/or Password/PIN. The Account Holder(s) shall immediately notify the Broker in writing of any change in his/her/their email or other address as mentioned in the Account Opening Form.
- vii. All risks connected and involved with Electronic/Online Trading will be assumed fully by the Account Holder(s). The Account Holder(s) acknowledges that Electronic/Online Trading may from time to time be adversely affected (inter alia) by network congestion, equipment failure, software failure, system breakdown, loss of connectivity, power failure, adverse market conditions, partial execution of order and / or technical glitches/failures (including but not limited to connectivity failures). Neither the Broker nor any of its Directors or officers, its management, its branch offices, offices of supervisory jurisdiction and their respective registered representatives and employees, would be responsible or liable in any manner for any losses or damages that may be suffered by the Account Holder(s) including those due to the misuse of the Account Holder(s) information and affairs by unscrupulous person(s).

Signatures:

X

Main Applicant

Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Broker

- viii. The Broker may at any time and from time to time require additional margin in the Account (incash or Securities) before executing any orders or undertaking any transactions through Online Trading facility on account of the Account Holder(s). The amount and timing may vary depending on factors solely at the Broker's discretion. The Broker shall have the right to liquidate the Account Holder(s) trading position(s) if the Account margin is insufficient at any time.
- ix. The Broker may at its discretion elect with or without notice to square off the Account Holder(s) Account and make all obligations in the Account immediately due and payable by the Account Holder(s) without assigning any reason (See Margin Disclosure Statement annexed hereto).
2. I/We, the Account Holder(s) understand(s) that the shares trading business carries risk and subject to the due diligence on part of the Broker. I/We may incur losses for which I/We, the Account Holder(s) shall not hold the Broker responsible. The Account Holder(s) further acknowledge(s) that the prices of the Securities do fluctuate abruptly and instantly and investments in Securities may experience abrupt upward and downward movements and may even become valueless. The Broker shall not be liable for any fluctuations in the prices of Securities due to purchase and sale on the day of the transaction and the net price mentioned in the confirmation shall be accepted as concluded final prices and shall be binding upon the Account Holder(s) and the Broker.
3. In the event of any disputes, differences or controversies arising between the Broker and the Account Holder(s) out of any transactions(s) and other matters related thereto, including as to the rights and obligations of the Account Holder(s) and the Broker and the interpretation of the provisions of this Contract and the Terms and Conditions or any other matter related thereto, the same shall be referred to the pertinent Stock Exchange where the transaction has taken place. In case for any reason(s) the Stock Exchange and/or the Arbitration Committee thereof is/are unable to arbitrate upon the matter due to any legal infirmity or otherwise, the matter shall then be referred to arbitration by two Arbitrators, one to be appointed by each party, and on the lack of consensus between the two Arbitrators, the matter shall be referred to an Umpire, to be selected by the two Arbitrators before the commencement of the reference in accordance with the Arbitration Act, 1940 or any amendments thereof. The decision of the Arbitration Committee of such Exchange or the Arbitrators or the Umpire, as the case may be, shall be final and binding upon both the Parties.
4. I/We, the Account Holder(s) acknowledge receipt of this Account Opening Form (signed here by me/us) along with the copies of all the annexures and I/We, the Account Holder(s) also undertake that I/We have understood all the above Terms and Conditions of this Agreement which are acceptable to me/us.
5. I/We, the Account Holder(s) represent that I/We are knowledgeable investor(s) and that I/We have conducted such analysis and consulted with such professionals as I/We deemed necessary in order to fully understand the risk(s) involved in trading and that I/We are financially suitable for engaging in such trading activity(ies).
6. I/We, the Account Holder(s) further confirm that all information given in this Account Opening Form is true and complete and hereby authorize the Broker to verify any information mentioned above from any sources deemed appropriate by the Broker.
7. I/We confirm that I/We understood and agree all the risk involved in Leverage transaction, and also understood all the Regulations, policies of all the statutory bodies.
8. For online trading, acceptable mode of communication between the Account Holder(s) and the Broker shall be through E-mail only, which is the medium agreed between the Broker and the Account Holder(s) in the title page of this Account Opening Form. The onus of proving that the E-mail has been received by the recipient shall be on the sender sending the mail. The Broker may, however, at its discretion, shall be further at a liberty to record, tape or in any other manner store telephonic conversation with the Account Holder(s). Any voice recording made by the Broker shall constitute evidence of the communication so recorded for such instructions.
9. The Account can be closed by either party upon giving the other party 15 (fifteen) days prior written notice to the other. Upon service of such notice, no further transactions of Securities will be executed by the Broker on Account of the Account Holder(s), except that all pending orders shall be executed and all settlement shall be made on the effective date of such termination. This is without prejudice to the right of the Broker to close the Account and to square off the Account Holder(s) position and recover all outstandings, dues losses, etc, without any prior notice in event of non-payment or breach of any of the terms and conditions of this Agreement by the Account Holder(s). The Account Holder(s) shall continue to be liable for any shortfall.

Margin Financing / Margin Trading / Securities Lending and Borrowing

1. The Broker shall not be responsible for arranging any financing for the purpose of trading in Securities or acquisition of Securities by the Account Holder(s). However, in case margin financing is available and the Account Holder(s) make(s) a request to the Broker to arrange for margin financing under the Margin trading Rules and / or the Margin Trading Regulations and / or any other laws rules and regulations that are applicable, the Broker may at its discretion endeavour to arrange such financing for the Account Holder(s) in accordance with such prevailing laws, rules and regulations of the Stock Exchange and the SECP Provided however the Broker does not guarantee, that such financing will be available. In case such financing is arranged by the Broker upon the request of the Account Holder(s) the same shall be at the risk and the cost of the Account Holder(s) who shall execute appropriate documents and instruments and furnish such additional securities, as the Broker may at its discretion deem appropriate.

Signatures:

X

Main Applicant

Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Broker

2. Trading in Future Contracts

- (i) Trading in Future Contracts will be subject to the rules and regulations governing Future contracts of the Exchange, including any notices, instructions, circulars and decision of the Governing Board of the Exchange.
- (ii) At present, the Account Holder(s) shall place with the Broker a margin of - % to undertake any transactions in Future, including Provisional Trading under Futures contract. The margin shall be payable 50% in cash and the balance in shape of shares/securities acceptable to the Broker and the Exchange. Provided however, the Broker shall have the discretion to increase the quantum of the margin in requirements as well as the cash component of the margin, whether at its own discretion or otherwise as may be prescribed by the Exchange from time to time. The margin for trading in Future shall be in addition to the normal margin required to be placed by the Account Holder(s) with the Broker in accordance with the terms and conditions of this agreement or market practices.
- (iii) In case of sales under Future Contracts, the Account Holder(s) undertake(s) to provide full delivery of shares before the closing of the relevant Future Contracts.
- (iv) In addition to the above condition, the Account Holder(s) further unconditionally undertake(s) to timely pay the differential amount as and when call by the Exchange through declaration of special clearings.

WITNESS

1. Name _____

2. Name _____

C.N.I.C No. _____

C.N.I.C No. _____

Signature _____

Signature _____

Date : _____

ENCLOSURES (for individuals)

1. Attested copy of National Identity Card of the applicant.
2. Attested copies of National Identity Card of the Joint Holders and or Nominee(s) (if applicable).
3. Attested copies of the passport of the applicant. Joint Account Holder(s) and or Nominee(s) (in case of non-residents)
4. Copy of the Letter of Authorization from the Account Holder(s) of the person authorized to trade in his/their accounts (if other than the account holder(s)).
5. A list of Transaction fee, Commission to be charged by the Broker and other CDC charges to be levied.

OFFICE USE ONLY

Dealer Name : _____

Referred by : _____

Opened by : _____

Checked by : _____

Approved by : _____

Requested by : _____

X

Main Applicant

Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Broker

Terms and Conditions of Our Brokerage House

ORDER ENTRY

During the term of this contract the client may, from time to time, place oral or written orders for sale/purchase of shares himself /herself or by his / her authorized representative or in the case of a company, an institution or a firm, by its authorized directors /officers/partners. The Letter of Authority must be conveyed to our Brokerage House, hereinafter called the House.

If the House makes a transaction on the instructions of an authorized representative and the client fails to deliver shares/securities or funds, he/she will have to compensate for all losses the House may incur as a result of such failure.

SETTLEMENT (Purchase / Sale Contract)

- I. In case of purchase contracts, deliveries or spot transactions will be made to the client's Sub-Account in CDC on the scheduled delivery dates mentioned in the Memorandum of Confirmation of Purchase. In case of default in payment by the client, the House will sell shares /securities of the client in the market and will be entitled to recover the loss, in any form, from the client.
- II. In case of spot transactions, the settlement date will be the same. As such, the client must make payment on the day of the transactions. The House will not allow any credit purchases.

- III. In case of sale contract, the client shall deliver the shares/securities to the House in accordance with the terms of the Confirmation of Sale. Physical Share Certificates will not be accepted for effecting deliveries unless duly verified by the relevant companies or transferred to the CDC. The House shall not be responsible for any loss or damage etc., suffered by the Client due to late delivery of Share certificates by the client or due to circumstances beyond the control of the House.
- IV. The Proceeds of the shares / securities sold on behalf of the client shall be paid to him / her according to the terms of Confirmation of Sale.
- V. The client will have to bear all losses in any form as a result of his/her shares being squared up in the market.
- VI. The member will have the right to get the order executed through any of the Stock Exchanges or through in-house client-to-client (C to C) matching deal at running market rates.
- VII. The Client must verify from time to time each confirmation of sale/purchase of any securities, CDC and Account balance position, sent to him through regular SMS from our company.
- VIII. In case of default of payment / dues, the Account Holder(s) may be treated as a defaulter of a financial institution or a bank.

DISCLAIMER FOR ONLINE TRADING

We have provided our valued clients with our online trading facility with which they can easily operate their own personal accounts themselves from any where out side our offices. In case of any mistaken or faulty trading, mishandling of the account inability to operate the account, and technical system errors, the company will not be held responsible in any way.

They are, however, advised, in their own interests, to carry out their transactions or trading orders through their respective traders/agents instead of trying to approach the Member directly.

Signatures:

X

Main Applicant

Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Broker

Letter of Authorization

To,

CREATIVE CAPITAL SECURITIES (PVT) LIMITED

Head Office: Room # 412 - 413, 4th Floor

Stock Exchange Building, Karachi.

Tel: 021-32430843, 32473233, 32415113

Fax: 021-32452576

Email: ccs1@creativecapital.com.pk,

Website: www.creativecapital.com.pk

SUBJECT: AUTHORIZATION TO OPERATE THE TRADING ACCOUNT WITH CREATIVE CAPITAL SECURITIES (PVT.) LTD.

This is with reference to above caption subject, my/our Trading Account No. _____ opened with Creative Capital Securities (Pvt.) Ltd. pursuant to clause 14 of the standardize Account Opening Form (SAOF). I/We hereby authorize.

Mr./Ms./Mrs.	
S/O,D/O,W/O of Mr.	
CNIC No.	

to operate my/our above mention trading account with CC SECURITIES (PVT.) LTD. with full authority to trade in securities (Purchase & Sell) and issue order instructions for (Purchase & Sell) of securities from time to time. In addition, said authorize person also allowed to make payments for securities purchase, collect cheques from CCSL, fulfill delivery obligation and represent me/us to CCSL and deal on my/our behalf in all matters pertaining to Operations of the Trading Account with CCSL.

I/ We shall be fully responsible and liable for all actions, acts and deeds done by the said authorized person.

<u>-Name of Authorize Person:</u>	<u>-CNIC No. of Authorize Person:</u>	<u>-Signature:</u>

<u>-Name of Account Holder:</u>	<u>-CNIC No. of Account Holder :</u>	<u>-Signature:</u>
<u>-Name of (1) Joint Holder:</u>	<u>- CNIC No. of (1) Joint Holder :</u>	<u>-Signature:</u>
<u>-Name of (2) Joint Holder:</u>	<u>- CNIC No. of (2) Joint Holder :</u>	<u>-Signature:</u>
<u>-Name of (3) Joint Holder:</u>	<u>- CNIC No. of (3) Joint Holder :</u>	<u>-Signature:</u>

MARGIN TRADING AGREEMENT

Annexure " A "

This agreement is made on this _____

CCSL 412 - 413, Stock Exchange Building, Karachi. Pakistan Stock Exchange Building (Refer as "Broker")

AND
Mr/Mrs/Ms/Ms _____ S/o, D/o, W/o _____, having
CNIC # _____ and residing at _____

hereby referred to as The account Holder(s) and their authorized attorney(s).

The Account Holder(s) has requested Margin Trading facility from the Broker and the broker has approved the request as per the below terms and conditions and all in accordance with Central Depository , Pakistan Stock Exchange and Securities and exchange Commission of Pakistan's Act, Regulations and the procedures established by **Creative Capital Securities Pvt. Ltd.** And also the notifications and instructions from time to time issued by **Creative Capital Securities Pvt. Ltd**

- 1 The Broker has allotted ____% Margin on total exposure of the Account Holder. Account Holder(s) is responsible to maintain this allotted Margin at all times.
- 2 The required margin can be in the form of Cash or Equities. The Broker has the right to accept or reject the type of equities given for Margin requirement.
- 3 If the Margin drops below the allotted ____% the account holder(s) and/or their authorized attorney will be informed By **EMAIL** and the account holder(s) must restore the margin level to the required ____% Within 24 Hrs.
- 4 If the Margin Level drops to ____%, the Account Holder(s) will be informed by **EMAIL** and the Account Holder(s) will be required to restore the Margin level to ____% **WITHIN 24 HRS.** If the Account Holder(s) fails to do so, the Broker has the right to liquidate the equities/securities of the Account Holder(s). The Account Holder(s) is required to keep their email information updated with The Broker at all times.
- 5 **The Account Holder(s) can lose more funds than invested in the Account.**
A decline in the value of the securities that are purchased on Margin/Leverage may require the Account Holder(s) to provide additional funds to the Broker to avoid forced Sale of those securities or Other Securities Or Assets in the Account Holder's Account
- 6 **The Broker can force the Sale of the Securities or other Assets in the Account Holder(s)'s Account.** If the equity in the Account Holder(s)'s account falls below the maintenance margin requirements, the BROKER, after the margin call notice period , can sell the securities or other assets in the account to cover the margin deficiency. The Account Holder(S) ALSO WILL be responsible for any shortfall in the account after such sale. The Account Holder(s) will have no right to challenge the broker's decision to sell the securities to protect the brokerage company's interest.
- 7 **Account Holders are not entitled to choose which Securities or other Assets in the account are liquidated or Sold first to meet margin requirements.**
Because the securities are collateral for margin trading, the Broker has the right to decide which Security(ies) to sell in order to protect its own interest and/or meet margin requirements
- 8 **The BROKER Can Amend its in-house maintenance margin requirements at any time and is required to provide the account holder(s) 3 days advance written notice.**
- 9 **Account Holder(s) are not entitled to an extension of time on a margin call**
- 10 **Account Holder(s) are required to provide and to keep the bank mandate up to date at all times.**

X

Main Applicant

Joint Applicant 1

Joint Applicant 1

Joint Applicant 1

For Creative Capital Securities Pvt. Ltd.

WITNESS : 1 _____
2 _____

Name _____
CNIC # _____
Name _____
CNIC # _____

FATCA Form - Account Holder

The Foreign Account Tax Compliance Act (FATCA) is U.S. legislation enacted by US Congress to prevent offshore tax abuses by U.S. persons (including individuals and corporate). It is aimed at US persons from holding financial accounts outside the U.S. to evade U.S. tax liabilities. To enforce compliance FATCA requires foreign financial institutions (FFIs) Creative Capital Securities Ltd. to report directly to the IRS information about financial account held by U.S. taxpayers (even if they hold only non-U.S. assets), or held by foreign entities in which U.S. taxpayers hold a substantial

To compel foreign financial institutions to disclose information about the foreign accounts of U.S. taxpayers, FATCA imposes a penalty on non-compliant foreign financial institutions of 30% withholding tax applied to payments of U.S. source income gross proceeds of sales of property that could produce U.S. income and pass-through payments.

Creative Capital Securities Ltd. is required by applicable law to request certain taxpayer information from certain persons who maintain an account with it (whether such persons are U.S. taxpayers or not). Information collected will only be used to fulfill Creative Capital Securities Ltd. requirements under applicable law and will not be used for any other purpose.

Section A

This section must be completed by any individual who wishes to open or maintain an account
Please complete this form separately for each individual of a joint Account

Name: _____

Country of Tax residence: (Pakistan) ☐ USA ☐ Other ☐ Country and City of Birth: Pakistan | _____

Please tick ✓ to appropriate box			Document Required
1 Are you a U.S. Resident	<input type="checkbox"/> Yes	<input type="checkbox"/> NO	● If Yes, ● Please provide Form W-9
2 Are you a U.S. Citizen	<input type="checkbox"/> Yes	<input type="checkbox"/> NO	
3 Do you hold a U.S. Permanent Resident Card [Green Card]	<input type="checkbox"/> Yes	<input type="checkbox"/> NO	
4 Where you born in U. S. A.	<input type="checkbox"/> Yes	<input type="checkbox"/> NO	● If Yes, ● Please provide form W-9 ● In case you claim to be Non US Person: Please fill section B of this form and provide Non-US passport and certificate of loss of Nationality [i.e. form 1-407]
5 Are there any standing instructions to transfer to a US account	<input type="checkbox"/> Yes	<input type="checkbox"/> NO	● If Yes, ● Please provide Form W-9, or ● In case you claim to be a Non-US Person please fill section B of this form supported by other documentary evidence establishing the Non-US status.
6 Do you have any power of Attorney/Authorized Signatory/Mandate holder having US Address	<input type="checkbox"/> Yes	<input type="checkbox"/> NO	
7 Do you have US residence/mailling/Sole care of address?	<input type="checkbox"/> Yes	<input type="checkbox"/> NO	● If Yes, ● Please provide form w-9, or ● In case you claim to be a No-US Person please fill section B of this form and provide non-US Passport and other documentary evidence establishing the non-US status.
8 Do you have a US telephone number	<input type="checkbox"/> Yes	<input type="checkbox"/> NO	
9 do you have any tax obligation in a country other than Pakistan	<input type="checkbox"/> Yes	<input type="checkbox"/> NO	

● I hereby confirm the information provided above is true, accurate and complete.

● I hereby provide my/our consent to TREC Holder or any of its associates/affiliates including branches (collectively "the Broker") to disclose and furnish and share information pertaining to my/our account to domestic or overseas regulators or tax authorities where necessary to establish our tax liability in any jurisdiction.

● I also authorize to Broker to deduct withholding tax from my/our account when required to do so by domestic or overseas regulators or tax authorities or pay out, from my/our account(s) such amounts as may be required according to applicable laws, rules, regulations, agreements with regulations or authorities and directives (both local and international).

● I shall indemnify and hold the Broker harmless against any claim, damages, costs, expenses and other direct and/or indirect consequence of the Broker disclosing, furnishing and sharing any information pertaining to my/our trading account with any domestic or overseas regulators or tax authorities.

● I agree and undertake to notify the broker within thirty (30) day calendar day if there is a change in any information which I have provided to the Broker.

Customer's Signature

X

Date

US Taxpayer Identification Number (if any) in case of U.S Person: _____



Creative Capital Securities (Pvt.) Ltd.

CREATIVE CAPITAL SECURITIES (PVT) LIMITED

Annexure " B "

FATCA Form - Joint Holder

The Foreign Account Tax Compliance Act (FATCA) is U.S. legislation enacted by US Congress to prevent offshore tax abuses by U.S. persons (including individuals and corporate). It is aimed at US persons from holding financial accounts outside the U.S. to evade U.S. tax liabilities. To enforce compliance FATCA requires foreign financial institutions (FFIs) Creative Capital Securities Ltd. to report directly to the IRS information about financial account held by U.S. taxpayers (even if they hold only non-U.S. assets), or held by foreign entities in which U.S. taxpayers hold a substantial

To complex foreign financial institutions to disclose information about the foreign accounts of U.S. taxpayers, FATCA imposes a penalty on non-compliant foreign financial institutions of 30% withholding tax applied to payments of U.S. source income gross proceeds of sales of property that could produce U.S. income and passthru payments.

Creative Capital Securities Ltd. is required by applicable law to request certain taxpayer information from certain persons who maintain an account with it (whether such persons are U.S. taxpayers or not). Information collected will only be used for fulfill Creative Capital Securities Ltd. requirements under applicable law and will not be used for any other purpose.

Section A

This section must be completed by any individual who wishes to open or maintain an account
Please complete this form separately for each individual of a joint Account

Name: _____

Country of Tax residence: (Pakistan) ☐ USA ☐ Other ☐ Country and City of Birth : Pakistan | _____

Please tick / to appropriate box		Document Required
1 Are you a U.S. Resident	Yes <input type="checkbox"/> NO <input type="checkbox"/>	<ul style="list-style-type: none"> ● If Yes, ● Please provide Form W-9
2 Are you a U.S. Citizen	Yes <input type="checkbox"/> NO <input type="checkbox"/>	
3 Do you hold a U.S. Permanent Resident Card [Green Card]	Yes <input type="checkbox"/> NO <input type="checkbox"/>	
4 Where you born in U. S. A.	Yes <input type="checkbox"/> NO <input type="checkbox"/>	<ul style="list-style-type: none"> ● If Yes, ● Please provide form W-9 ● In case you claim to be Non US Person: Please fill section B of this form and provide Non-US passport and certificate of loss of Nationality [Le. form 1-407]
5 Are there any standing instructions to transfer to a US account	Yes <input type="checkbox"/> NO <input type="checkbox"/>	<ul style="list-style-type: none"> ● If Yes, ● Please provide Form W-9, or ● In case you claim to be a Non-US Person please fill section B of this form supported by other documentary evidence establishing the Non-US status.
6 Do you have any power of Attorney/Authorized Signatory/Mandate holder having US Address	Yes <input type="checkbox"/> NO <input type="checkbox"/>	
7 Do you have US residence/mailling/Sole care of address?	Yes <input type="checkbox"/> NO <input type="checkbox"/>	<ul style="list-style-type: none"> ● If Yes, ● Please provide form w-9, or ● In case you claim to be a No-US Person please fill section B of this form and provide non-US Passport and other documentary evidence establishing the non-US status.
8 Do you have a US telephone number	Yes <input type="checkbox"/> NO <input type="checkbox"/>	
9 do you have any tax obligation in a country other than Pakistan	Yes <input type="checkbox"/> NO <input type="checkbox"/>	

● I hereby confirm the information provided above is true, accurate and complete.

● I hereby provide my/our consent to TREC Holder or any of its associates/affiliates including branches (collectively "the Broker") to disclose and furnish and share information pertaining to my/our account to domestic or overseas regulators or tax authorities where necessary to establish our tax liability in any jurisdiction.

● I also authorize to Broker to deduct withholding tax from my/our account when required to do so by domestic or overseas regulators or tax authorities or pay out, from my/our account(s) such amounts as may be required according to applicable laws, rules, regulations, agreements with regulations or authorities and directives (both local and international).

● I shall indemnify and hold the Broker harmless against any claim, damages, costs, expenses and other direct and/or indirect consequence of the Broker disclosing, furnishing and sharing any information pertaining to my/our trading account with any domestic or overseas regulators or tax authorities.

● I agree and undertake to notify the broker within thirty (30) day calendar day if there is a change in any information which I have provided to the Broker.

Customer's Signature

X

Date _____

US Taxpayer Identification Number (if any) in case of U.S Person: _____

Annexure " B "

FATCA Form - Joint Holder

The Foreign Account Tax Compliance Act (FATCA) is U.S. legislation enacted by US Congress to prevent offshore tax abuses by U.S. persons (including individuals and corporate). It is aimed at US persons from holding financial accounts outside the U.S. to evade U.S. tax liabilities. To enforce compliance FATCA requires foreign financial institutions (FFIs) Creative Capital Securities Ltd. to report directly to the IRS information about financial account held by U.S. taxpayers (even if they hold only non-U.S. assets), or held by foreign entities in which U.S. taxpayers hold a substantial

To complex foreign financial institutions to disclose information about the foreign accounts of U.S. taxpayers, FATCA imposes a penalty on non-compliant foreign financial institutions of 30% withholding tax applied to payments of U.S. source income gross proceeds of sales of property that could produce U.S. income and pass thru payments.

Creative Capital Securities Ltd. is required by applicable law to request certain taxpayer information from certain persons who maintain an account with it (whether such persons are U.S. taxpayers or not). Information collected will only be used for fulfill Creative Capital Securities Ltd. requirements under applicable law and will not be used for any other purpose.

Section A

This section must be completed by any individual who wishes to open or maintain an account
Please complete this form separately for each individual of a joint Account

Name: _____

Country of Tax residence: (Pakistan) ☐ USA ☐ Other ☐

Country and City of Birth : Pakistan |

Please tick ✓ to appropriate box		Document Required
1 Are you a U.S. Resident	<input type="checkbox"/> Yes <input type="checkbox"/> NO	● If Yes, ● Please provide Form W-9
2 Are you a U.S. Citizen	<input type="checkbox"/> Yes <input type="checkbox"/> NO	
3 Do you hold a U.S. Permanent Resident Card [Green Card]	<input type="checkbox"/> Yes <input type="checkbox"/> NO	
4 Where you born in U. S. A.	<input type="checkbox"/> Yes <input type="checkbox"/> NO	● If Yes, ● Please provide form W-9 ● In case you claim to be Non US Person: Please fill section B of this form and provide Non-US passport and certificate of loss of Nationality [i.e. form 1-407]
5 Are there any standing instructions to transfer to a US account	<input type="checkbox"/> Yes <input type="checkbox"/> NO	● If Yes, ● Please provide Form W-9, or ● In case you claim to be a Non-US Person please fill section B of this form supported by other documentary evidence establishing the Non-US status.
6 Do you have any power of Attorney/Authorized Signatory/Mandate holder having US Address	<input type="checkbox"/> Yes <input type="checkbox"/> NO	
7 Do you have US residence/mailling/Sole care of address?	<input type="checkbox"/> Yes <input type="checkbox"/> NO	● If Yes, ● Please provide form w-9, or ● In case you claim to be a No-US Person please fill section B of this form and provide non-US Passport and other documentary evidence establishing the non-US status.
8 Do you have a US telephone number	<input type="checkbox"/> Yes <input type="checkbox"/> NO	
9 do you have any tax obligation in a country other than Pakistan	<input type="checkbox"/> Yes <input type="checkbox"/> NO	

● I hereby confirm the information provided above is true, accurate and complete.

● I hereby provide my/our consent to TREC Holder or any of its associates/affiliates including branches (collectively "the Broker") to disclose and furnish and share information pertaining to my/our account to domestic or overseas regulators or tax authorities where necessary to establish our tax liability in any jurisdiction.

● I also authorize to Broker to deduct withholding tax from my/our account when required to do so by domestic or overseas regulators or tax authorities or pay out, from my/our account(s) such amounts as may be required according to applicable laws, rules, regulations, agreements with regulations or authorities and directives (both local and international).

● I shall indemnify and hold the Broker harmless against any claim, damages, costs, expenses and other direct and/or indirect consequence of the Broker disclosing, furnishing and sharing any information pertaining to my/our trading account with any domestic or overseas regulators or tax authorities.

● I agree and undertake to notify the broker within thirty (30) day calendar day if there is a change in any information which I have provided to the Broker.

Customer's Signature

X

Date

US Taxpayer Identification Number (If any) in case of U.S Person: _____

Annexure " C "

Dear Client

Reference : Compliance of Rule 4 (4) of Securities and Exchange Rules 1971" & Rules 43 of
"Rules for Ready Delivery Contracts" of The Pakistan Stock Exchange Limited

Subject: Transmission of Daily Trade Confirmation Memo

As desired by you and with refence to above, we will be transmitting your Daily Trade Confirmation Memos , to you at following E-mail: address , This Service will be available to you without any cost.

Logon to Website : www.creativecapital.com.pk

Enter your User ID : _____

Enter your Password : _____

[Please Change your Password
on First logon]

Thanking you,

Truly yours,

For : Creative Capital Securities Pvt. Ltd.

X

[Signature of Account Holder]

SECTION B**Assessment of information provided in section A**

Based on information provided in A,

1. Is the investor also the ultimate beneficiary of the funds to be invested If NO, joint account should be opened or power of attorney be provided by ultimate beneficiary with relevant documentary details of the beneficiary	YES	NO
2. In case the investor is a private company, is the latest shareholders list available	YES	NO
3. In case of Government Accounts, Mark YES if the account is <u>not</u> in the personal name of the government official A resolution / authority letter (duly endorsed by Ministry of Finance or Finance Department of concerned government) is available, which authorizes the opening and operating of this account by an officer of federal / provincial / local government in his / her official capacity	YES	NO

If the answer to any of the above questions was **NO**, go to section G.3 or G.4,
otherwise go to Section C

SECTION C

Risk Category of Invest or	Please tick box		
1. Government Department / Entity		LOW RISK	Go to Section G.1
2. Public listed company		LOW RISK	Go to Section G.1
3. Private limited company		MEDIUM RISK	Go to Section G.2
4. Non-Governmental Organization (NGO)		HIGH RISK	Go to Section G.3
5. Trust / Charity		HIGH RISK	Go to Section G.3
6. Unlisted Financial institution			Go to Section D
7. Individual			Go to Section E

SECTION D

Unlisted Private Financial Institution (NFI)		
Is the unlisted private financial institution domiciled in Pakistan and is regulated by the SECP/State Bank of Pakistan (SBP)	YES	NO
OR		
Is it domiciled in a FATF member country that is satisfactorily following the FATF recommendations and is supervised by a regulatory body	YES	NO
If YES, proceed to Section G.1		If NO, proceed to Section G.3

SECTION E

Individual		
1. Is the person a non-resident Pakistani	YES	NO
2. Is the person a high net worth individual with no identifiable source of income or his/her profile/source of income does not match with size & quantum of investments/	YES	NO
3. Is the person involved in dealing in high value items (based on declared occupation)	YES	NO
4. Is the person a foreign national	YES	NO

5. Does the person appear to have links or money transfer to/from offshore tax havens or belongs to country(s) where KYC/CDD and anti money laundering regulations are lax (in terms of not sufficiently applying FATF recommendations)	YES	NO
6. Is there any reason to believe that the person has been refused account opening by another financial institution / brokerage house	YES	NO
7. Is the person opening the brokerage account on a non-face-to-face basis/on-line	YES	NO
If the response to any question (1-7) above was YES, proceed to Section G.3.	YES	NO
8. Is the person a holder of a senior level public (government) office i.e. a politically exposed person (PEP) or a family member of PEP.	YES	NO
9. Is the person a holder of high profile position (e.g. senior politician)		
If the response to any question (8-9) above was YES, proceed to Section F, else proceed to Section G.1		

SECTION F

Politically Exposed Person / Foreign National / Holders of High Profile Position		
Is the brokerage account relationship with this high risk category person including politically exposed person / foreign national / holder of high profile position, approved by the Nominee Director, CEO / COO of the brokerage house (approval shall be provided by management through signing the respective Account Opening Form)	YES	NO
If YES, proceed to Section G.3		If NO, proceed to Section G.4

SECTION G

Investor Risk Profile		
	Risk Classification	KYC Requirements
G.1	LOW RISK	Reduced KYC Requirements shall be applicable: Investor account can be opened once information / documents mentioned in section A have been provided.
G.2	MEDIUM RISK	Greater care required and documents listed in Section A should be obtained before opening of account.
G.3	HIGH RISK	Enhanced KYC Requirements shall be applicable: Investor account can be opened once information / documents mentioned in section A have been provided. Transactions shall be monitored to ensure that the funds used for investments are from an account under the Investor's own name in a financial institution (e.g. bank) subject to high due diligence standards and the amount and frequency of investments are not unusual given the nature and financial strength of the Investor
G.4	HIGH RISK	Account cannot be opened as KYC Requirements have not been fulfilled.

CONFIRMATION of physical presence of customer when opening account	YES	NO
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Other Comments

Checked by:	Name of Sales Person / Agent	Signature	Date
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Completed by:	Name of Compliance Person	Signature	Date
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TREC Holder : Pakistan Stock Exchange Limited

Head Office: Room # 412 - 413, 4th Floor Stock Exchange Building, Karachi.

Tel: 021-32430843, 32473233, 32415113 Fax: 021-32452576

Email: ccsl@creativecapital.com.pk, Website: www.creativecapital.com.pk

For Official use of Participant only

Application Form No.:	
CDS Participant ID:	06858
Sub-Account No.:	
Trading Account No.:	
(if applicable)	

SUB-ACCOUNT OPENING FORM FOR INDIVIDUAL

(Sub-Accounts are opened and maintained by Participants in accordance with the CDC Regulations made pursuant to Section 4 of the Central Depositories Act, 1997)

Nature of Account	Single <input checked="" type="checkbox"/>	Joint <input type="checkbox"/>
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(Please use BLOCK LETTERS to fill the form)

I/We hereby apply for opening of my/our Sub-Account under the Account Family of **Creative Capital Securities Pvt. Ltd.** (hereinafter referred to as "Participant") maintained in the Central Depository System ("CDS") of the Central Depository Company of Pakistan Limited ("CDC"). My/our particulars are given as under:

A. REGISTRATION (AND OTHER) DETAILS OF MAIN APPLICANT

1. Full name of Applicant (As per CNIC/NICOP/Passport) MR. / MRS. / MS.

2. Father's/Husband's Applicant:

3. Contact Details of Main Applicant:

(a) Permanent Address:
(Address should be different from Participant's address)

(b) Mailing Address:

(c) Contact No.:(Land Line):

Mobile

(d) Fax:
(optional)

(e) Email:

4. Computerized National Identity Card No.
(For resident Pakistani)

5. Expiry Date of CNIC:

6. NICOP No.:
(For non resident Pakistani)

7. Expiry Date of NICOP:

8. Passport details:
(For a foreigner or a Pakistani origin)

Passport Number:

Place of Issue:

Date of Issue:

Date of Expiry:

9. Details of Contact Person: [Note: Contact Person shall not be the person other the Main Applicant, any one of the Joint Applicant or their Attorney: Where Contact Person is the Main Applicant or any of the Joint Application, Please only provide the name below: In case of Attorney, please provide details in (a) to (h) below]

(a) Name: MR. / MRS./ MS.

(b) Relationship/Association of the Attorney with the Main applicant:

(c) Address:

(d) Computerized National Identity Card No.

(e) Expiry Date of CNIC:

(f) Contact No.:(Land Line):

Mobile

(d) Fax:
(optional)

(e) Email:

10. Shareholder's Category:

INDIVIDUAL

11. (a) Occupation:
(Please tick (☐) the appropriate box)

AGRICULTURIST

BUSINESS

HOUSEWIFE

HOUSEHOLD

RETIRED PERSON

STUDENT

BUSINESS EXEC.

INDUSTRIALIST

PROFESSIONAL

SERVICE

CONSULTANT

OTHERS (specify)

(b) Name of Employer / Business:

(c) Job Title/Designation:

(d) Address of Employer / Business:

* At list one field must be mandatorily filled.

Signatures:

X

Main Applicant

Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Participant

PERSONAL INFORMATION-JOINT APPLICANT NO. 2

PERSONAL INFORMATION-JOINT APPLICANT NO. 3

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C. OTHER INFORMATION

1. Dividend Mandate [Please tick (✓) the appropriate box] ☐ Yes ☐ No If yes, please provide following details:

(a) Account Title:	(b) IBAN Account No.
(c) Name of Bank:	(d) Branch
(e) Address:	

2. National Tax No. (Optional)

3. Nationality:

4. Residential Status [Please tick (✓) the appropriate box]	Resident	Non Resident	Repatriable	Non Repatriable
Pakistani	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pakistani Origin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foreign National	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. If you are maintaining any Special Convertible Rupee Account ("SCRA") please provide details in (a) to (c):	(a) SCRA Account No:	(b) Bank Name:
	(c) Branch Details:	

6. Zakat Status:

(If, according to Fiqh of the Applicant(s) Zakat deduction is not applicable, then relevant Declaration on prescribed format shall be submitted with the concerned issuer and the Participant)

Please tick (✓) the appropriate box	
<input type="checkbox"/>	Muslim Zakat payable
<input type="checkbox"/>	Muslim Zakat non-payable
<input type="checkbox"/>	Non-Muslim
<input type="checkbox"/>	Not Applicable

7. Particulars of nominee
(Optional but if desired, nomination should only be made in case of sole individual and not joint account)

[In case of death of Sub-Account Holder: Nomination may be made in terms of requirements of Section 80 of the Companies Ordinance, 1984, which inter alia requires that person nominated as aforesaid shall not be a person other than the following relatives of the Sub-Account Holder, namely: a spouse, father, mother, brother, sister and son or daughter, including a step or adopted child.]

(a) Name of Nominees:	
(b) Father's/Husband's Name:	
(c) Relationship with Main Applicant: [Please tick (✓) appropriate box]	<input type="checkbox"/> Spouse <input type="checkbox"/> Father <input type="checkbox"/> Mother
	<input type="checkbox"/> Brother <input type="checkbox"/> Sister <input type="checkbox"/> Son*
	<input type="checkbox"/> Daughter* * Including step or adopted child
(d) Address:	
(e) CNIC No: (in case of resident Pakistani)	
(f) Expiry date of CNIC:	
(g) NICOP No: (In case of non-resident Pakistani)	
(h) Expiry date of NICOP:	
(i) Passport details: (In case of a foreigner or a Pakistani origin)	Passport Number:
	Place of Issue:
	Date of Issue:
	Date of Expiry:
(j) Contact No:	
(k) Fax: (opt.)	
(l) E-mail: (opt.)	

(D) CDC SMS / IVR WEB SERVICES ("CDC access")

CDC provides FREE OF COST services under CDC access whereby sub-account holders can have real time access to their account related information

1(a). SMS or e Alert/estatement is mandatory service, where alert are sent when ever certain activities take place in a sub-account statement is a service where your account balance statement will be electronically transmitted to your email address. Please subscribe to either SMS or e Alert/estatement service as a mandatory requirement. You can also subscribe to both the services.			
Short messaging service (SMS)	Mobile No. (+)	† of Contact person as provided in a part A or part B of this form, as the case may be	
e Alert/estatement service	Email Address (+)		
1 (b). If you have subscribed statement please specify the frequency of statement [please tick (✓) the appropriate box]	Monthly <input type="checkbox"/>	Quarterly <input type="checkbox"/>	
2. Do you wish to subscribe to free of cost IVR Service? [please tick (✓) the appropriate box]		<input type="checkbox"/> Yes <input type="checkbox"/> No	
3. Do you wish to subscribe to free of cost Web Service? [please tick (✓) the appropriate box]		<input type="checkbox"/> Yes <input type="checkbox"/> No	
4. If you are subscribing to IVR and/or Web Service, please provide following details of your Contact Person			
(a) Date of Birth (DD/MM/YYYY)	/	/	
(b) Mother's Maiden Name:		(c) Email Address (of contact person as provided in part A or part B of this form as the case may be)	

Signatures:

X

Main Applicant

Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Participant

F. SUB-ACCOUNT OPERATING INSTRUCTIONS

1. Signatory(ies) to give instructions to the participant, pertaining to the operations of the Sub-Account.

(Please specify sub-account operating instructions in the relevant column along with names (incl. specimen signatures of authorised Signatory(ies))

Names of Signatory(ies)		Specimen Signatures
(a)		X
(b)		
(c)		
(d)		

2. Sub-Account Operating Instructions:
(Please (✓) appropriate box)

<input type="checkbox"/>	Either (Singly) or Survivor	<input type="checkbox"/>	Attorney
<input type="checkbox"/>	Jointly (any) _____	<input type="checkbox"/>	Any other

F. BANK VERIFICATION

Please Specify :

The following information is required to be verified by the Bank Manager only where the Main Applicant is maintaining bank account

Particulars of Main Applicant:

Bank Account Title: _____ CNIC No: _____

Bank Account No: _____

Address of Applicant _____

Signature of Applicant **X**

We do hereby verify the above particulars and signature of our above account holder:

Particulars of Bank Manager/ Authorized Officers:

Name: _____ Contact No(s): _____

E-mail: _____ Signature & Rubber Stamp: _____

G. AUTHORIZATION UNDER SECTION 12 AND 24 OF THE CDC ACT EXCLUSIVELY FOR SETTLEMENT OF UNDERLYING TRADES INCLUDING PLEDGE AND RECOVERY OF CHARGES AND LOSSES.

I/we, the undersigned, hereby give my/our express authority to the Participant under Section 12 and Section 24 of the Central Depositories Act, 1997 to handle Book-entry Securities beneficially owned by me/us and entered in my/our Sub-Account maintained with the Participant for securities transaction that are exclusively meant for the following purpose:

- For the settlement of any underlying market transactions (trades) including off market transactions made by me/us from time to time;
- For pledge securities transactions with any Stock Exchange or a Clearing Company relating to any of my/our underlying market transactions (trades) to be settled through the Clearing Company from time to time;
- For, where applicable, pledging of my/our securities only with a Stock Exchange in accordance with the requirements of regulations of such Stock Exchange for meeting any shortfall in the margin and/or mark-to-market losses requirements of the Participant and/or other Sub-Account Holders of the Participant;
- For the recovery of payment against any underlying market purchase transactions made by me/us from time to time;
- Movement by me/us from time to time of my/our Book-entry Securities from my/our Sub-Account under the Main Account under the control of the Participant to my/our Sub-Account under another Main Account under the control of the Participant or to my/our Sub-Account under any Main Account which is under the control of another Participant or to my/our Investor Account;
- Securities Transactions which has been made by way of a gift of securities by me/us to my/our family members or other persons in accordance with the CDC Regulations from time to time;
- Securities transactions pertaining to any lending or borrowing of Securities made by me/us from time to time in accordance with the CDC Regulations;
- For the recovery of any charges or losses against any or all of the above transactions carried out by me/us or services availed; and/or
- Delivery Transaction made by me/us for any other purposes as prescribed by the Commission from time to time.

Specific authority on each occasion shall be given by me/us to the Participant for handing of Book-entry Securities beneficially owned by me/us for all other purpose as permitted under the applicable laws and regulations.

Note: Please note that above shall serve as a one-time fixed authorization to the Participant for handing of Book-entry Securities owned by the undersigned Sub-Account Holder(s) and entered in his/her/their Sub-Account maintained with the Participant. Handing of Book-entry Securities for all other purpose should however require specific authority in writing from the undersigned Sub-Account Holder(s) in favour of the Participant. For handing of Book-entry Securities worth Rs. 500,000/- and above mentioned specific authority shall be obtained on non-judicial stamp paper.

Signatures:

X
Main Applicant

Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Participant

IMPORTANT

Please read and understand the Terms and Conditions before signing and executing this form.

TERMS AND CONDITIONS

The Terms and Conditions set herein below shall govern the Sub-Account forming part of the Account Family of the CDS Participant Account of the Participant, which shall be binding on the Sub-Account Holder as well as the Participant:

- Provisions of the Central Depositories Act, 1997 ("the Act") and the Central Depository Company of Pakistan Limited Regulations ("the Regulations") as amended from time to time and the CDC's Operating Manual/Operating Instructions developed and issued pursuant thereto from time to time and any other by-laws, directives of the Securities and Exchange Commission of Pakistan issued from time to time, shall govern the opening, maintenance and operations of the Sub-Account.
- Each page of this form should be duly signed by the Applicant (and joint Applicants if any) and the Participant or any authorized person of the Participant.
- The Participant shall ensure provision of copies of all the relevant laws, rules and regulations at his office for access to the Sub-Account Holder(s) during working hours.
- The Participant shall provide a list of his authorized agents/traders and designated employees, who can deal with the Sub-Account Holder(s) from time to time. Any change(s) therein shall forthwith be intimated in writing to the Sub-Account Holder(s).
- The Registration Details and such other information specified by the Applicant in this form for opening of the Sub-Account appear in the Sub-Account to be established by the Participant in the Central Depository System who shall ensure the correctness and completeness of the same. Any change therein notified by the Sub-Account Holder from time to time in writing to the Participant shall reflect in the Sub-Account of such Sub-Account Holder.
- The Book-entry Securities owned by the Sub-Account Holder shall be exclusively entered in the Sub-Account of such Sub-Account Holder.
- Transfer, Pledge and Withdrawal of Book-entry Securities entered in the Sub-Account of the Sub-Account Holder shall only be made from time to time in accordance with the authorization given by the Sub-Account Holder to the Participant in Part (G) above pursuant to Section 12 and 24 of the Act. Such authorization shall constitute the congregated / entire authorizations by the Sub-Account Holder(s) in favour of the Participant and supersedes and cancels all prior authorizations (oral, written or electronic) including any different, conflicting or additional terms which appear on any agreement or form the Sub-Account Holder(s) has executed in favour of the Participant.
- Participant shall be liable to give due and timely effect to the instructions of the Sub-Account Holder given in terms of the above-referred authorization with respect to transfer, pledge and withdrawal of Book-entry Securities entered in his Sub-Account under the control of the Participant. Such instructions, among other matters, may include closing of Sub-Account.
- Participant shall send within 10 days of end of each quarter Account Balance statement to the Sub-Account Holder without any fee or charge showing the number of every Book-entry Security entered in his Sub-Account as of the end of the preceding quarter. Such Account Balance statement shall be generated from the CDS. Further, the Sub-Account Holder may request for such statement (including Account Activity reports) from the Participant at any time on payment of a fee on cost basis as prescribed by the Participant. The Participant shall be liable to provide such report/statement to the Sub-Account Holder within 3 Business Days from the date of receipt of such request, with or without charges.
- In consideration for the facilities and services provided to the Sub-Account Holder by the Participant, the Sub-Account Holder shall pay fees and charges to the Participant as applicable for availing such facilities and services under the Act, the Regulations and these Terms & Conditions. In case of outstanding payment against any underlying market purchase transaction, charges and/or losses against the Sub-Account Holder, the Participant shall have the right, subject to Clause 7 above and under prior intimation to the Sub-Account Holder to clear the payment, charges and/or losses (including any shortfall in margin requirements) within the reasonable time prescribed by the Participant, to dispose off the necessary number of Book-entry Securities of the Sub-Account Holder and apply the net proceeds thereof towards the adjustment of such outstanding payment, charges and/or losses, provided that the Participant shall report the disposal of such Securities to the relevant Stock Exchange as an off-market transaction where the Securities are transferred from the Sub-Account to the House Account of the Participant.
- Participant shall have the right, subject to 20 Business Days prior written notice to the Sub-Account Holder to close the Sub-Account if it becomes dormant with no holding balances. No Sub-Account shall be treated as dormant unless there is no activity for continuous six months.
- Where admission of Participant to the CDS is suspended or terminated by the CDC, the Sub-Account Holder shall have the right, subject to the Regulations and the Procedures made thereunder, to request CDC to change his Controlling Account Holder and Participant shall extend full cooperation to the Sub-Account Holder in every regard, without prejudice to his right of recovery of any dues or receivable from the Sub-Account Holder.
- In case of a Joint Account, all obligations and liabilities in relation to this Sub-Account or under these Terms and Conditions shall be joint and several.
- These Terms and Conditions shall be binding on the Participant's nominee, legal representative, successors in interest and/or permitted assigns.
- In the event of any conflict between these Terms and Conditions and the terms and conditions contained in Trading Account Opening Form or any other forms/authorizations prescribed by the Participant or otherwise, the Terms and Conditions contained herein shall prevail, insofar as it is related to the custodial services to be provided by the Participant under the legal framework of CDC.
- The provision of services as provided for hereunder shall not constitute Participant as trustee and the Participant shall have no trust or other obligation in respect of the Book-entry Securities except as agreed by the Participant separately in writing.
- The Participant is not acting under this application form as Investment Manager or Investment Advisor to the Sub-Account Holder(s).
- The Participant should ensure due protection to the Sub-Account Holder regarding rights to dividend, rights or bonus shares etc. in respect of transactions routed through him and not do anything which is likely to harm the interest of the Sub-Account Holder with/from whom it may have had transactions in securities.
- Subject to Section 21 of the Act, Participant shall maintain complete confidentiality of any information or document that is in his knowledge or possession or control relating to the affairs of the Sub-Account Holder(s), and in particular, relating to their Sub-Account(s), and shall not give, divulge, reveal or otherwise disclose such information or document to any other person.
- These Terms and Conditions shall be deemed to have been amended, altered and/or modified if rights and duties of the parties hereto are altered by virtue of change in law, rules, regulations etc. of SECP and/or articles, rules, regulations of the Stock Exchanges and/or the Act, CDC Regulations, CDC's Operating Manual/Operating Procedures and/or any circular, directive or direction issued therein, such changes shall be deemed to have been incorporated and modified the rights and duties of the parties hereto.
- The Participant shall ensure that duly filled in and signed copy of this form along with the acknowledgement receipt is provided to the Sub-Account Holder.

Signatures:

X
Main Applicant

Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Participant

I/We, the undersigned, hereby declare that:

- I/We am/are not minor(s);
- I/We am/are of sound mind;
- I/We have not applied to be adjudicated as an insolvent and that I/We have not suspended payment and that I/We have not compounded with my/our creditors;
- I/We am/are not an undischarged insolvent;
- I/We confirm having read and understood the above Terms and Conditions and I/We hereby unconditionally and irrevocably agree and undertake to be bound by and to comply with the above Terms and Conditions and any other terms and conditions which may be notified from time to time with the approval of the concerned authorities modifying or substituting all or any of the above Terms and Condition in connection with the opening, maintenance and operation of the Sub-Account.
- I/We, being the Applicant(s), hereby further confirm that all the information contained in this form is true and correct to the best of my/our knowledge as on the date of making this application.
- I/We further agree that any false/misleading information by me/us or suspension of any material fact will render my/our Sub-Account liable for termination and further action under the law; and
- I/We hereby now apply for opening, maintaining, operation of Sub-Account forming part of the Account Family of CDS Participant Account of Participant.

DISCLAIMER FOR CDC ACCESS

The main objective of providing information, reports and account maintenance services through the Interactive Voice Response System, Internet/Web access and Short Messaging Service ("SMS") or any other value added service is to facilitate the Sub-Account Holders ("Users") with a more modern way to access their information. CDC makes no other warranty of the IVR, Internet/Web access, SMS or any other value added services and User hereby unconditionally agree that they shall make use of the internet/web access subject to all hazards and circumstances as exist with the use of the internet. CDC shall not be liable to any Users for providing and making available such services and for failure of delay in the provision of SMS to Users and all Users, who use the IVR, internet access, SMS or any other value added services, shall be deemed to have indemnified CDC, its direction, offices and employees for the time being in office and held them harmless from and against and losses, damages, costs and expenses incurred or suffered by them as a consequence of use of the IVR system, internet/web access, SMS of any other value added services

All Users hereby warrant and agree that their access of the internet/web by the use of a User-ID and login is an advanced electronic signature and upon issuance of such Uses-ID to the user, they hereby waive any right to raise any objection to the compliance of the User-ID and login with the criteria of an advance electronic signature.

All Users shall by signing this Form and by their conduct of accessing the IVR, internet/Web access, SMS or any other value added services agree to all the terms and condition and term of use as shall appear on the CDC website at www.cdaccess.com.pk which shall be deemed to have been read and agreed to by the Users before signing this form.

Name of Applicant:	Date: Place:	Signature	X
Name of Joint Applicant No 1:	Date: Place:	Signature	
Name of Joint Applicant No 2:	Date: Place:	Signature	
Name of Joint Applicant No 3:	Date: Place:	Signature	
For and on behalf of (In case if signed by the Attorney on behalf of the Applicant(s))			
I/we hereby agree to admit the Applicant(s) as the Sub-Account Holder(s) in terms of the above Terms and Condition as amended from time to time and shall abide by the same in respect of opening, maintenance and operation of such Sub-Account.			
Name of Participant: Creative Capital Securities Pvt. Ltd.	Date:		
Participant's Seal & Signature			
Witnesses:			
1. Name	CNIC No:		
Signature			
2. Name	CNIC No:		
Signature			

Enclosure:

- Attested copy of CNIC / NICOP / Passport of the Applicants / Joint Applicant / nominee(s) (as the case may be)
- Duly notarised Power of Attorney* (if applicable)
- Zakat Declaration of the Applicant and the Joint Applicant (if applicable)
- Attested copy of NTN Certificate (if applicable)

* Where the Applicant is a non-resident or foreigner/entity, duly consularized copy of Power of Attorney by the Consul General of Pakistan having jurisdiction over the Applicant(s) should be submitted.

Signatures:

X

Main Applicant

Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Participant

II. FOR THE USE OF PARTICIPANT ONLY:

Particulars of Sub-Account Opening Form verified by:

Application: <input type="checkbox"/> Approved <input type="checkbox"/> Rejected		Stamp:	
		Signature (Authorized signatory)	Date:
Sub-Account issued:			
Account opened by:			
Saved by:		Posted by:	
Signature:	Date:	Signature:	Date:
Remarks: (if any)			

ACKNOWLEDGEMENT RECEIPT

Application No:	Date of receipt:
I/we confirm and acknowledge the receipt of duly filled and signed Sub-Account Opening Form from the following Applicant:	
[Insert Name of Applicant(s)]	Participant's Seal & Signature
1.	
2.	
3.	
4.	

CREATIVE CAPITAL SECURITIES (PVT) LIMITED

Margin Financing Agreement

THIS AGREEMENT is made the _____ day of _____ 20__

BETWEEN

(A) Creative Capital Securities Pvt Ltd. whose registered office is at Room 738-741, 7th Floor, Stock Exchange Building, Pakistan Stock Exchange, Karachi (hereinafter referred to as "TREC Holder");

(B) _____ the _____ AND _____ client(s) whose name(s) _____ Trading Account No _____ and CDC Sub-Account _____ (hereinafter referred to as the "Client").

Whereas

- The broker shall execute a margin agreement with a client who intends to obtain margin financing. Such agreement shall clearly specify that the client takes the all risk in context of MF Transactions.
- Margin Financing Agreement (MFA) shall be subject to the laws, Rules and Regulations of the Pakistan Stock Exchange (PSX), National Clearing Company of Pakistan (NCCPL), Securities (Leveraged Markets and Pledging) Rules, 2011 and pertinent rules and regulations of the Securities and Exchange Commission of Pakistan (SECP).

DEFINITIONS:

Rules

Means the Securities (Leveraged Markets and Pledging) Rules, 2011.

Margin Financing (MF)

Means a financing facility made available by the Margin Financier to its Margin Finantee pursuant to this Chapter of these Regulations to partially finance the purchase of MF Eligible Securities in the ready market.

Margin Financed Securities

Means the MF Eligible Securities the purchase whereof is partially financed by a Margin Financier pursuant to a MF Transaction.

Blocked Status:

Means where any MF Eligible Securities and/or Financier's Acceptable Securities are delivered to the CDC account of a Margin Financier in such status that the same cannot be dealt with by the Margin Financier.

Financing Participation Ratio (FPR)

Means the ratio between the minimum equity participation required to be paid by the Margin Finance for the purchase of each MF Eligible Security and the MF Transaction Value. For this purpose, the minimum equity participation for each MF Transaction shall be 10% of MF Transaction Value provided that, FPR shall always be collected in the form of cash only.

Terms and Conditions

Financier's Acceptable Securities (FAS)

Means any security negotiated and accepted by Margin Financier as collateral to MF Contract with applicable haircuts and other terms as appropriate.

MF (R) Transaction

Means a transaction which is effected on the MF System for the purpose of (i) return of the Margin Financed Securities and MF Transaction Value by the Margin Financier and the Margin Finantee respectively who are party to the corresponding MF Transaction or (ii) closing the MF Transaction as envisaged in paragraph 2 of Regulation 7B.3.4 or 7B.10.3.

MF Transaction

Means a transaction which is effected on the MF System to partially finance the purchase of MF Eligible Securities in the ready market and is received in NCSS whereby settlement obligation relating to the relevant ready market purchase will stand transferred from the Margin Finantee to the Margin Financier to the extent of the agreed FPR.

MF Transaction Value

Means the amount of financing agreed to be provided by a Margin Financier in a MF Transaction based on the applicable FPR.

Margin Finantee

Means a client who obtained the Margin Financing from the TREC Holder

Margin Financier

Means a TREC Holder who provide the Margin Financing to the Client

Margin Financing Terms & Conditions

1. Margin Financing (MF) only allowed in the MF Eligible Securities declared by the National Clearing Company of Pakistan (NCCPL) under NC Regulations 7B.3.1.1. Any additions and/or delete in the existing list by the NCCPL, TREC Holder will notify the client and after expiry of notice period, MF Positions in the outgoing securities shall be frozen and will be available only for the release for the purpose of settlement or squaring up.
2. Client shall contribute the higher of 25% or Var of MF Transactions value and remaining financing will be provided by the TREC holder.

3. The aggregate value of FAS and FPR shall always be higher of 25% or VaR Estimate of that particular MF Eligible Security. TREC holder shall decide the FPR and FAS Ratio for each MF eligible security in MF Module.
4. The maximum financing Participation Ratio (FPR) from client for each MF Transactions value shall be 25% or Var of MF Transactions value (whichever is higher). FPR shall be collected only in cash.

Or

5. The minimum Financing Participation Ratio (FPR) for each MF Transactions value shall be 10% of MF Transactions value out of 25% or Var (which is higher) and remaining financing shall be provided through the transfer of Financier's Acceptable Securities (FAS) in CDC Account of TREC holder in BLOCK status.
6. Client is allowed to take Margin Financing upto 2% of free float of MF eligible security on UIN basis.
7. The applicable markup rate on margin financing shall be determined by the TREC holder but such markup rate shall be capped at KIBOR (Prevailing at the close of immediately preceding day) plus 8% under NC regulations 7B.8.
8. Margin financing contract period shall be determined by the TREC holder and subject to deletion of MF eligible security from the list under NCCPL notice.
9. Applicable margins will be collected by clients until the settlement of MF (R) Transaction.
10. Mark to mark losses (MtM) shall be collected in form of cash only from the Client on day to day basis
11. Affirmed Margin Financed security shall be delivered to CDC Account of TREC Holder under BLOCK status after settlement of MF Transaction.
12. MF (R) Transaction shall be released on Net of Sale basis by the TREC Holder.
13. MR (R) Transaction Shall also be released without any sale transactions only on the settlement day of MF purchased.
14. All corporate entitlements and corporate actions of the Margin financed security shall be settled by the TREC holder
15. In case of any default and/or dispute in respect of MF (R) Transactions and/or non-fulfillment of any margin call the Margin Financed Securities and/or financier acceptable securities of the defaulting Margin Financier shall be unblocked from the Blocked Status in the CDC account of such Margin Financier on the basis of initiation of such MF (R) Transactions and/or release of financier acceptable securities as the case may be by such Margin Financier. In such case, Margin Financier shall indemnify and hold the NCCPL harmless against any claims made by the Margin Financier on the ground that the Margin Financed Securities should not have been unblocked for any reason whatsoever.
16. TREC holder reserves the right to sale of MF securities. If the equity participation ratio in client Account falls below the maintenance margin requirements (Minimum equity participation Ratio).

Disclaimer:

1. All Margin Financing risk shall be tolerated by the Client.
2. Margin finance is a double-edged sword for client. It carries greater risks than trading in cash because it can augment client's loss, just as it can augment client's profit
3. Client may loss the entire aggregate value of FAS and FPR margin if Margin financed security falls to 25% or Var of MF Transactions value.
4. Client shall loss the aggregate value of FAS and FPR margin in case of default on margin call and MtM losses.
5. In case of any disaster and/or default of client on MF obligations, TREC holder reserves the right to recover the MF Transactions liabilities from the said client
6. TREC holder reserve the right to initiate the MF (R) transaction in case client fails to fulfill MF obligations

Undertaking:

I/we the Client(s) hereby acknowledge that I/we have read and understood and I/we hereby agree with all the terms and conditions of this Margin Financing Agreement (MFA) and, Accordingly, have signed I/we undertake to notify you of any material changes in my/our financial circumstances or investment objectives.

Date: _____

X

_____ Joint Applicant 1 Joint Applicant 2 Joint Applicant 3 Joint Applicant 4 TREC Holder
Main Applicant



Creative Capital Securites (Pvt.) Limited

Broker Registration No.: 098

Corporate TREC Holder: Pakistan Stock Exchange Limited
Room # 412, 413 4th Floor Stock Exchange Building Pakistan Stock Exchange
Karachi-74200. Tel: 021-32462576, 021-32473233, Fax: 021-32462576
Cell: 0334 8222933 Email: ccsl@creativecapital.com.pk

CUSTOMER RELATIONSHIP FORM FOR INDIVIDUALS

(Please Also Fill KYC APPLICATION FORM for Main and Joint Applicants)

Nature of Account	Single <input checked="" type="checkbox"/>	Joint <input type="checkbox"/>
-------------------	--	--------------------------------

(Please use BLOCK LETTERS to fill the form)

I/We hereby apply for opening of my/our following account [please tick (✓) only one relevant box] with CREATIVE CAPITAL SECURITES (PVT.) LIMITED

- ☐ Trading & Sub-Account [Opening of Account with Securities Broker for trading, custody and settlement]
- ☐ Investor Account with CDC
- ☐ Sub-Account with Participant
- ☐ Trading Account [Opening of Account with a Securities Broker for trading purpose only]

Note: In case applicant chooses option # 4 above, then he/she shall choose any of the following:

- ☐ Subscribe to Direct Settlement Services (DSS) with CDC
- ☐ Subscribe to National Custodial Services (NCS) with NCCPL
- ☐ Others (please specify: e.g. CCM/ NBCM)

A. REGISTRATION (AND OTHER) DETAILS OF MAIN APPLICANT (The information should be same as provided in the KYC Application Form)		
1. Full name of Applicant (As per CNIC/SNIC/NICOP/ARC/POC/Passport)		UKN No.
MR. / MRS. / MS.		
2. CNIC <input type="checkbox"/> SNIC <input type="checkbox"/> NICOP <input type="checkbox"/> ARC <input type="checkbox"/> POC <input type="checkbox"/> Passport <input type="checkbox"/> No: [Please tick (✓) appropriate box]		
3. Details of Contact Person: [Note: Contact Person shall not be the person other than the Main Applicant, any one of the Joint Applicants or their Attorney. However, Attorney shall not be a Participant/TRE Certificate Holder or its Director or Representative. Where Contact Person is the Main Applicant or any of the Joint Applicants, please tick (✓) the appropriate box (a) below and use the contact details of such Contact Person as provided in the KYC Application Form for CDS. Where Contact Person is an Attorney, please provide details in (a) to (i) below]		
(a) Contact Person: Main Applicant <input type="checkbox"/> Joint Applicant No. 1 <input type="checkbox"/> Joint Applicant No. 2 <input type="checkbox"/> Joint Applicant No. 3 <input type="checkbox"/> Attorney <input type="checkbox"/>		
(b) Attorney Name: MR. / MRS. / MS.		
(c) Mailing Address:		
(d) CNIC <input type="checkbox"/> SNIC <input type="checkbox"/> NICOP <input type="checkbox"/> ARC <input type="checkbox"/> POC <input type="checkbox"/> No: [Please tick (✓) appropriate box]		
(e) Expiry date of CNIC/SNIC/NICOP/ARC/POC: / /		
(f) Passport details: (For a foreigner)	Passport Number: Date of Issue:	Place of Issue: Date of Expiry:
(g) Contact No: * Land Line No.: (optional) * Local Mobile No. (*)	(h) Fax: (optional)	(i) Email: (*)

*Where the Contact Person is resident, local mobile number shall be provided for the purpose of subscription to SMS as a mandatory requirement. Where the Contact Person is a non-resident, email address shall be provided for eAlert/eStatement from CDC as a mandatory requirement. In case the Contact Person is an Attorney, the Attorney shall receive such services. This information will also be used where any other service is subscribed under the CDC access

4. Permanent Address: [The address should be of the Main Applicant]	Please use the details as provide in the KYC Application Form and enter the same in the CDS
--	---

B. REGISTRATION (AND OTHER) DETAILS OF THE JOINT APPLICANT(S) (The information should be same as provided in the KYC Application Form. Complete details of Joint Holders shall be fetched from the Central Portal / KIS)		
JOINT APPLICANT NO. 1		
1. Full name of Applicant (As per CNIC/SNIC/NICOP/ARC/POC/Passport)		UKN No.
MR. / MRS. / MS.		
2. CNIC <input type="checkbox"/> SNIC <input type="checkbox"/> NICOP <input type="checkbox"/> ARC <input type="checkbox"/> POC <input type="checkbox"/> Passport <input type="checkbox"/> No: [Please tick (✓) appropriate box]		
JOINT APPLICANT NO. 2		
1. Full name of Applicant (As per CNIC/SNIC/NICOP/ARC/POC/Passport)		UKN No.
MR. / MRS. / MS.		
2. CNIC <input type="checkbox"/> SNIC <input type="checkbox"/> NICOP <input type="checkbox"/> ARC <input type="checkbox"/> POC <input type="checkbox"/> Passport <input type="checkbox"/> No: [Please tick (✓) appropriate box]		

X

Main Applicant

Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Broker

01 Page

For official use of the Participant/TRE Certificate Holder only	
Application Form No.	
TRE Certificate No.	153
Securities Broker Registration No.	98
CDS Participant ID	06858
Sub-Account No.	
Trading Account No.	
(Back-office ID)	
(if applicable)	
Investor Account No.	

JOINT APPLICANT NO. 3

1. Full name of Applicant (As per CNIC/SNIC/NICOP/ARC/POC/Passport)

UKN No.

MR. / MRS. / MS.

2. CNIC ☐ SNIC ☐ NICOP ☐ ARC ☐
POC ☐ Passport ☐ No: ☐

[Please tick (✓) appropriate box]

1. Bank Details: The bank account information of the Main Applicant as provided in the KYC Application Form shall be used.

2. Residential Status: The Resident Status of the Main Applicant as provided in the KYC Application Form shall be used.

3. Basis of Remittance [Please tick (✓) the appropriate boxes]

Repatriable

Non-Repatriable

Non-resident Pakistani

☐☐

Foreigner/Pakistani Origin

☐☐

4. Zakat Status:

Please tick (✓) the appropriate box.

[If, according to the Fiqh of the Applicant(s), Zakat is not deductible, then relevant Declaration on prescribed format shall be submitted by all the Applicant(s) with the concerned Participant/TREC Holder/Investor Accountholder]. Non-Muslims shall submit an affidavit.

☐

Muslim Zakat deductible

☐

Muslim Zakat non-deductible

☐

Not Applicable

5. Particulars of nominee

(Optional but if desired, nomination should only be made in case of sole individual and not joint account)

[Nomination may be made in terms of requirements of Section 79 of the Companies Act, 2017, which inter alia requires that person nominated as aforesaid shall not be a person other than the following relatives of the Investor Accountholder/Sub-Account Holder, namely: a spouse, father, mother, brother, sister and son or daughter.]

(a) Name of Nominee:

(b) Relationship with Main Applicant:

[Please tick (✓) appropriate box]

☐

Spouse

☐

Father

☐

Mother

☐

Brother

☐

Sister

☐

Son

☐

Daughter

(c) CNIC ☐ SNIC ☐ NICOP ☐
ARC ☐ POC ☐ No:

[Please tick (✓) appropriate box]

(d) Expiry date of CNIC /SNIC/ NICOP / ARC / POC:

(e) Passport details:
(In case of a foreigner or a Pakistani origin)

Passport Number:

Place of Issue:

Date of Issue:

Date of Expiry:

D. CDC Access: CDC provides FREE OF COST services under CDC access whereby Sub-account holders/Investor Accountholders can have real time access to their account related information.

1. Do you wish to subscribe to free of cost IVR/Wcb Service? [Please tick (✓) the appropriate box]

☐

Yes

☐

No

2. If you are subscribing to IVR and Web Service, please provide following details of your Contact Person:

(a) Date of Birth

(b) Mother's Maiden Name:

E. AUTHORIZATION UNDER SECTIONS 12 AND 24 OF THE CDC ACT EXCLUSIVELY FOR SETTLEMENT OF UNDERLYING TRADES, PLEDGE AND RECOVERY OF PAYMENTS, CHARGES AND LOSSES (FOR SUB-ACCOUNT ONLY)

I/we the undersigned, hereby give my/our express authority to the Participant under Section 12 and Section 24 of the Central Depositories Act, 1997 to handle Book-entry Securities beneficially owned by me/us and entered in my/our Sub-Account maintained with the Participant for securities transactions that are exclusively meant for the following purposes:

- For the settlement of any underlying market transactions (trades) including off market transactions made by me/us from time to time;
- For pledge securities transactions with the Clearing House relating to any of my/our underlying market transactions (trades) to be settled through the Clearing House from time to time;
- For the recovery of payment against any underlying market purchase transactions made by me/us from time to time;
- Movement by me/us from time to time of my/our Book-entry Securities from my/our Sub-Account under the Main Account under the control of the Participant to my/our Sub-Account under another Main Account under the control of the Participant or to my/our Sub-Account under any Main Account which is under the control of another Participant or to my/our Investor Account;
- Securities transactions which has been made by way of a gift of Securities by me/us to my/our Family Members or other persons in accordance with the CDC Regulations from time to time;
- For the recovery of any charges or losses against any or all of the above transactions carried out by me/ us or services availed; and/or
- Delivery Transaction made by me/us for any other purposes as prescribed by the Commission from time to time.

Specific authority on each occasion shall be given by me/us to the Participant for handling of Book-entry Securities beneficially owned by me/us for all other purposes as permitted under the applicable laws and regulations.

Note: Please note that above shall serve as a standing authorization to the Participant for handling of Book-entry Securities owned by the undersigned Sub-Account Holder(s) and entered in his/her/their Sub-Account maintained with the Participant. Handling of Book-entry Securities for all other purposes should however require specific authority in writing from the undersigned Sub-Account Holder(s) in favour of the Participant. For handling of Book-entry Securities worth Rs. 500,000/- and above, the above mentioned specific authority shall be obtained on non-judicial stamp paper.

X

Main Applicant

Joint Applicant 1

Joint Applicant 2

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Broker

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F. OPERATING INSTRUCTIONS

1. Signatory(ies) to give instruction to the Participant/TREC Holder pertaining to the operations of the Investor Account / Sub-Account / Trading Account.

(Please specify Investor account, sub-account and trading account operating instructions in the relevant column along with names and specimen signatures of authorised signatories)

	Names of Signatory(ies)	Specimen Signatures
(a)		
(b)		
(c)		
(d)		

X

2. Investor Account / Sub-Account Operating Instructions in writing:
[Please (✓) appropriate box]

☐

Singly (Father or Survivor)

☐

Attorney

☐

Jointly (any)
(Please mention the relevant numbers of the signatories)

☐

3. Trading Account Operating Instructions:
[Please (✓) appropriate box]

☐

Singly

☐

Attorney

☐

Jointly (any)
(Please mention the relevant numbers of the signatories)

☐

G. SIGNATURES

Name of Applicant:	Date: Place:	Signature:
Name of Joint Applicant No 1:	Date: Place:	Signature:
Name of Joint Applicant No 2:	Date: Place:	Signature:
Name of Joint Applicant No 3:	Date: Place:	Signature:

X

I/we hereby agree to admit the Applicant(s) as the Investor Accountholder(s)/Sub-Account Holder(s) in terms of the enclosed Terms and Conditions as amended from time to time and shall abide by the same in respect of opening, maintenance and operation of such Investor Account/Sub-Account.

Name of Participant /TREC Holder: CREATIVE CAPITAL SECURITIES (PVT.) LIMITED. Date :

Participant's/TREC Holder's Seal & Signature:

Witnesses:

1. Name:

Signature:

CNIC No.

2. Name:

Signature:

CNIC No.

Enclosures*:

- Copy of valid CNIC/SMC/NICOP/ARC/POC/Passport of the Applicants / Joint Applicants / nominee(s) and Attorney (as the case may be).
- Copy of Power of Attorney (if applicable), duly attested by notary public (suggested format as annexure).
- Copy of Zakat Declaration of the Applicant and the Joint Applicant (if applicable). In case of Non-Muslim, an affidavit shall be submitted.
- Terms & Conditions of relevant service provider, as applicable.

5. Specimen Signature Card (for Investor Accountholder(s) only)

* Note: Non-resident/ foreigners shall submit the documents duly attested by either notary public or Consul General of Pakistan having jurisdiction over the Applicant(s).

X

Main Applicant

Joint Applicant 1

Joint Applicant 2

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II. FOR THE USE OF PARTICIPANT/TREC HOLDER ONLY				
Particulars of Customer Relationship Form verified by :				
Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected	Signature: (Authorized signatory)/Stamp	Date:
Investor Account/Sub-Account no. issued:				
Investor Account/Sub-Account /Trading Account opened by:				
Saved by:		Posted by:		
Signature:	Date:	Signature:	Date:	
Remarks: (if any)				

ACKNOWLEDGEMENT RECEIPT	
Application No:	Date of receipt:
I/We hereby confirm and acknowledge the receipt of duly filled and signed Customer Relationship Form from the following Applicant:	
[Insert Name of Applicant(s)]	Participant's / TREC Holder Seal & Signature:
1.	
2.	
3.	
4.	

TERMS AND CONDITIONS
Please read and understand the Terms and Conditions attached herewith as Annexure A, before signing and executing this form.

DECLARATION & UNDERTAKING
<p>I/We, the undersigned Applicant(s), hereby declare/undertake that:</p> <ol style="list-style-type: none"> I/We am/are not minor(s); I/We am/are of sound mind; I/We have not applied to be adjudicated as an insolvent and that I/We have not suspended payment to any financial institution and that I/We have not compounded with my/our creditors; I/We am/are not an undischarged insolvent; I/We confirm and acknowledge that I/We have received the Terms and Conditions, duly stamped, dated, and signed by the Compliance Officer of Securities Broker/Participant, as an annexure to this Form at the time of signing of this Form and have carefully read, understood and accepted the attached Terms and Conditions which are deemed to be a part of this Form and I/We hereby unconditionally and irrevocably agree and undertake to be bound by and to comply with the attached Terms and Conditions and any other Terms and Conditions provided to me/us and placed on the website of the Securities Broker/Participant, which may be notified from time to time with the approval of the concerned authorities modifying or substituting all or any of the attached Terms and Conditions in connection with the opening, maintenance and operation of the Sub-Account / Trading Account, as the case may be; I/We hereby confirm that the Terms and Conditions shall constitute a Contract between the Parties hereto and govern opening, maintenance and operations of Trading Account, Sub-Account which shall be binding on the Sub-Account Holder as well as the Securities Broker/Participant and sharing of UIN and KYC information to/from NCCPL and ancillary matters connected therewith; The information furnished in this form is complete, valid, true and correct to the best of my/our knowledge and I/We shall inform the Securities Broker/Participant immediately in writing of any change therein; In case any of the above information is found to be false or misleading or suspension of any material fact, will render my/our Sub-Account/Trading Account, as the case may be, liable for termination and I/We shall be subject to further action under the law; All the documents filed/submitted by me/us for the purpose of this application are genuine and valid, bearing genuine signatures and stamps of duly authorized individuals/representatives and are in accordance with the applicable law; I/We agree that I/We shall not place any trading order in case of any concern or disagreement with any Terms and Conditions shared by Securities Broker/Participant and placement of trading order shall mean that I/We have affirmed/consented with the Terms and Conditions; and I/We hereby now apply for opening, maintaining and operating Sub-Account/Trading Account, as the case may be, with the Securities Broker/Participant. <p>I, the undersigned as Securities Broker/Participant, hereby declare/undertake/confirm that:</p> <ol style="list-style-type: none"> I have provided in full the Terms and Conditions attached as an Annexure to this Form to the Customer/Sub-Account Holder at the time of filing of this Form and I hereby further confirm that provided Terms and Conditions are available on our website and update the same immediately upon occurrence of any change in Terms and Conditions. I further confirm that trading account/Sub-Account of customer/Sub-Account Holder shall be activated/opened only upon affirmation of the Terms and Conditions by the customer/Sub-Account Holder; and I have no doubt or concern that the Terms and Conditions shared with Customer/Sub-Account Holder by us are not updated and has any difference when compared with the specified Terms and Conditions and the attached Terms and Conditions also form part of this Form.

DISCLAIMER FOR CDC ACCESS SERVICES
<p>The main objective of providing information, reports and account maintenance services through the Interactive Voice Response System, Internet /Web access and Short Messaging Service ("SMS") or any other value added service is to facilitate the /Sub-Account Holders ("Users") with a more modern way to access their information. CDC makes no other warranty of the IVR, Internet /Web access, SMS or any other value added services and Users hereby unconditionally agree that they shall make use of the internet/web access subject to all hazards and circumstances as exist with the use of the internet. CDC shall not be liable to any Users for providing and making available such services and for failure or delay in the provision of SMS to Users and all Users, who use the IVR, internet access, SMS or any other value added services, shall be deemed to have indemnified CDC, its directors, officers and employees for the time being in office and held them harmless from and against any losses, damages, costs and expenses incurred or suffered by them as a consequence of use of the IVR system, internet/web access, SMS or any other value added services.</p> <p>All Users hereby warrant and agree that their access of the internet /web by the use of a User-ID and login is an advanced electronic signature and upon issuance of such User-ID to the user, they hereby waive any right to raise any objection to the compliance of the User-ID and login with the criteria of an advance electronic signature.</p> <p>All Users shall by signing this Form and by their conduct of accessing the IVR, internet/Web access, SMS or any other value added services agree to all the terms and conditions and terms of use as shall appear on the CDC website at www.cdaccess.com.pk which shall be deemed to have been read and agreed to by the Users before signing this form.</p>

X
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Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Participant/TREC Holder

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Customer/Sub-Account Holder: and

Annexure-A
TERMS AND CONDITIONS

Please read and understand the Terms and Conditions before signing and executing this form

These Terms and Conditions shall constitute a Contract between the Parties hereto. This Contract shall govern opening, maintenance and operations of Trading Account, CDC Sub-Account(s) and sharing of UIN and KYC information to/from NCCPL and ancillary matters connected therewith.

GENERAL TERMS AND CONDITIONS

1. All Trades, Transactions, including non-Exchange Transactions, Derivative Contracts and deals (jointly referred to as "Transactions") between the Parties and Clearing and Settlement thereof and opening, maintenance and operations of Sub-Account in the CDS shall be subject to the Securities Act, 2015, Central Depositories Act, 1997, Pakistan Stock Exchange Limited (PSX) Regulations, Central Depository Company of Pakistan Limited (CDC) Regulations, CKO Regulations, 2017, National Clearing Company of Pakistan Limited (NCCPL) Regulations and the Securities Brokers (Licensing and Operations) Regulation, 2016 including Procedures, Manuals, Policies, Guidelines, Circulars, Directives, and Notifications issued and as amended) thereunder by the Securities and Exchange Commission of Pakistan (SECP), PSX, CDC or NCCPL from time to time
2. The information provided in KYC application form and/or CRF shall be in addition to and not in derogation of the requirements prescribed under Anti-Money Laundering and Countering Financing of Terrorism Regulations, 2018.
3. The Securities Broker/Participant shall ensure provision of copies of all the relevant laws, rules and regulations at its office for access to the Sub-Account Holder(s)/Customer(s) during working hours. The Securities Broker/Participant shall ensure that its website contains hyperlinks to the websites/pages on the website of PSX, CDC, NCCPL and the SECP displaying above said regulatory framework for reference of the Customers.
4. In case of a Joint Account, all obligations and liabilities of the Applicants under these Terms and Conditions shall be joint and several.
5. These Terms and Conditions shall be binding on the nominee, legal representative, successors in interest and/or permitted assigns of the respective Parties hereto.
6. The Securities Broker/Participant shall provide a list of its Registered Offices and Representatives authorized and employees designated to deal with the Sub-Account Holder(s)/Customer(s) along with their authorized mobile/landline/fax number(s), email and registered addresses. Any change(s) therein shall be intimated in writing to the Sub-Account Holder(s)/Customer(s) with immediate effect.
7. Subject to applicable laws, the Securities Broker/Participant shall maintain strict confidentiality of the Customer related information and shall not disclose the same to any third party. However, in case the SECP, PSX, CDC or any competent authority under the law, as the case may be, requires any such information, the Securities Broker/Participant shall be obliged to disclose the same for which the Customer shall not raise any objection whatsoever.
8. The Securities Broker/Participant shall independently verify any of the Customer's related information provided in this Form and under the relevant laws, rules and regulations for the purpose of KYC.
9. In case of any change in the Customer's related information provided in this Form, the Customer shall provide necessary details to the Participant/Securities Broker. Upon receipt of instruction from the Customer, the Participant/Securities Broker shall give effect to such changes in the manner prescribed under the relevant regulations. The Participant/Securities Broker shall have the right to incorporate any change(s) in the Sub-Account Holder(s)/Customer's information in the CDS as sent by NCCPL as CKO and that such change(s) shall be deemed to have been authorized by the Sub-Account Holder(s)/Customer(s). In case of any change in the Participant's/Securities Broker's address or contact numbers or any other related information, the Securities Broker/Participant shall immediately notify the Sub-Account Holder(s)/Customer(s).
10. Any change in this Form or these Terms and Conditions by virtue of any changes in the aforesaid legal frameworks shall be deemed to have been incorporated and modified the rights and duties of the Parties hereto. Such change(s) shall be immediately communicated by the Securities Broker/Participant to the Sub-Account Holder(s)/Customer(s).
11. The Securities Broker/Participant and the Customer shall be entitled to terminate this Contract without giving any reasons to each other after giving notice in writing of not less than one month to the other Party. Notwithstanding any such termination, all rights, liabilities and obligations of the Parties arising out of or in respect of Transactions entered into prior to the termination of this Contract shall continue to subsist and vest in the binding on the respective Parties or his /her/ its respective heirs, executors, administrators, legal representatives or successors in interest and permissible assigns, as the case may be. Closure of Sub-Account of the Customer under this clause shall be subject to the condition that neither any corporate action is pending at that point of time in connection with any Book-entry Securities in the Sub-Account nor any Book-Entry Securities are in Pledged Position and that the outstanding dues, if any, payable by any Party to the other Party is cleared and that the Customer has transferred or withdrawn all the Book-Entry Securities from his/her Sub-Account.
12. Where applicable, the terms "Sub-Account Holder" and "Participant" used in this Form shall include the "Customer" and "Securities Broker/TRE Certificate Holder" respectively.
13. The Securities Broker/Participant should ensure due protection to the Sub-Account Holder / Customer regarding rights to dividend, rights or bonus shares etc. in respect of transactions routed through it and not do anything which is likely to harm the interest of the Sub-Account Holder with/from whom it may have had transactions in securities.
14. The Participant/Securities Broker shall ensure that duly filled in and signed copy of this form along with the acknowledgement receipt is provided to the Sub-Account Holder.

TERMS AND CONDITIONS FOR OPENING AND OPERATIONS OF CDC SUB-ACCOUNT

The Terms and Conditions set herein below shall govern the Sub-Account forming part of the Account Family of the CDS Participant Account of the Participant, which shall be binding on the Sub-Account Holder as well as the Participant:

1. The Registration Details and such other information specified by the Applicant in this form for opening of the Sub-Account shall appear in the Sub-Account to be established by the Participant in the CDS who shall ensure the correctness and completeness of the same.
2. The Book-entry Securities owned by the Sub-Account Holder shall be exclusively entered in the Sub-Account of such Sub-Account Holder.
3. Transfer, Pledge and Withdrawal of Book-entry Securities entered in the Sub-Account of the Sub-Account Holder shall only be made from time to time in accordance with the authorization given by the Sub-Account Holder to the Participant in Part (E) above pursuant to Section 12 and 24 of the Central Depositories Act, 1997. Such authorization shall constitute the congregated / entire authorizations by the Sub-Account Holder(s) in favour of the Participant and supersedes and cancels all prior authorizations (oral, written or electronic) including any different, conflicting or additional terms which appear on any agreement or form the Sub-Account Holder(s) has executed in favour of the Participant.
4. Participant shall be liable to give due and timely effect to the instructions of the Sub-Account Holder given in terms of the above-referred authorization with respect to transfer, pledge and withdrawal of Book-entry Securities entered in his/her Sub-Account under the control of the Participant. Such instructions, among other matters, may include closing of Sub-Account.
5. Participant shall send within 10 days of end of each quarter Account Balance statement to the Sub-Account Holder without any fee or charge showing the number of every Book-entry Security entered in his/her Sub-Account as of the end of the preceding quarter. Such Account Balance statement shall be generated from the CDS. Further, the Sub-Account Holder may request for such statement (including Account Activity reports) from the Participant at any time on payment of a fee on cost basis as prescribed by the Participant. The Participant shall be liable to provide such report/statement to the Sub-Account Holder within 3 Business Days from the date of receipt of such request, with or without charges.
6. In consideration for the facilities and services provided to the Sub-Account Holder by the Participant, the Sub-Account Holder shall pay fees and charges to the Participant as applicable for availing such facilities and services under the Central Depositories Act, 1997, the Regulations and these Terms & Conditions. In case of outstanding payment against any underlying market purchase transaction, charges and/or losses against the Sub-Account Holder, the Participant shall have the right, subject to Clause 3 above and under prior intimation to the Sub-Account Holder to clear the payment, charges and/or losses (including any shortfall in margin requirements) within the reasonable time prescribed by the Participant, to dispose off the necessary number of Book-entry Securities of the Sub-Account Holder through market-based or Negotiated Deal Market sell transaction and apply the net proceeds thereof towards the adjustment of such outstanding payment, charges and/or losses.
7. Where admission of Participant to the CDS is suspended or terminated by the CDC, the Sub-Account Holder shall have the right, subject to the Regulations and the Procedures made thereunder, to request CDC to change his/her Controlling Account Holder and Participant shall extend full cooperation to the Sub-Account Holder in every regard, without prejudice to its right of recovery of any dues or receivable from the Sub-Account Holder.
8. The provision of services as provided for hereunder shall not constitute Participant as trustee and the Participant shall have no trust or other obligation in respect of the Book-entry Securities except as agreed by the Participant separately in writing.
9. The Participant is not acting under this application form as Investment Manager or Investment Advisor to the Sub-Account Holder(s).

TERMS AND CONDITIONS FOR TRADING ACCOUNT

In case any dispute in connection with the Transaction between the Securities Broker and the Customer is not settled amicably, either Party may refer the same to the Arbitration in accordance with the arbitration procedures prescribed in PSX Regulations. The decision of arbitrators shall be binding on both the Parties subject to their rights of appeal in the manner provided in PSX Regulations, if exercised. The name and other relevant particulars of the Customer shall be placed on PSX's website accessible to Securities Brokers if the Customer fails or refuses to abide by or carryout any arbitration award passed against him/her and the Customer shall have no objection to the same.

1. The assets deposited as margin by a Customer with the Securities Broker shall only be used by the Securities Broker for the purposes of dealing in securities through PSX on behalf of such Customer other than as authorized by the Customer in writing in the manner prescribed under the relevant regulations.
2. The Securities Broker may deposit unutilized funds of the Customers in a separate profit-bearing bank account and shall distribute profit to the Customers out of total profit offered by bank(s) on such funds, unless specified otherwise in writing by the Customer.

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3. The Securities Broker shall be authorized to act on the instructions of the Customers given through any of the following modes of communication unless specifically designated by the Customer in the Form:
 - (a) Telephonic communication over a dedicated telephone line(s) routed through centralized call recording system;
 - (b) Email/SMS/Fax/Letter on the authorized email address/mobile/fax/address of the Securities Brokers;
 - (c) Verbal orders placed through personal appearance in the registered office subject to receipt of written acknowledgement of such in-person orders by Securities Brokers.
4. The Securities Broker shall make out the Contract Note (physical or electronic form) to the Customers in respect of trades executed on their behalf based on their order instructions not later than the start of next trading day as required under the Securities Brokers (Licensing and Operations) Regulations, 2016 through any of the following acceptable modes of communication unless specifically designated by the Customer in the Form:
 - (a) Recognized courier service;
 - (b) Registered Post at given correspondence address;
 - (c) Facsimile number provided on the Form;
 - (d) By hand subject to receipt/acknowledgement; or
 - (e) Email provided on the Form in case of Electronic Contract Note.

All such transactions recorded by the Securities Broker in the prescribed manner shall be conclusive and binding upon the Customer unless the Customer raises observation relating to unauthorized execution of such transaction or any error in the Contract Note within one trading day of the receipt of such Contract Note. In the event of any dispute relating to order placement or executing of orders, the burden of proof shall be on the Securities Brokers to establish the authenticity of such order placement or execution thereof.
5. In case the Customer fails to deposit additional margins within one trading day of the margin call (in writing), the Securities Broker shall have absolute discretion to liquidate the Customer's outstanding positions including the securities purchased and carried in such account to meet the margin shortfall without further notice to the Customer.
6. The Securities Broker shall be responsible for the payment of any credit cash balance available in the account of the Customer through cross cheques or other banking channels (instruments) only within one (1) trading day of the request of the Customer subject to the maintenance of the margin requirements.
7. The Customer is aware that in the event of his/her non-payment on settlement day against securities bought on his/her account, the Securities Broker may transfer such securities to its Collateral Account under intimation to PSX in the manner as provided in PSX Regulations.
8. The Securities Broker shall accept from the Customer payments through "A/c Payee Only" crossed cheque, bank drafts, pay orders or other banking channels drawn on Customer's own bank account in case of amounts in excess of Rs. 25,000/-. Electronic transfer of funds to the Securities Broker through banks would be regarded as good as cheque. The Securities Broker shall provide the receipt to the Customer(s) in the name of the Customers duly signed by its authorized employee and the Customer(s) shall be responsible to obtain the receipt thereof. In case of cash dealings, proper receipt will be taken and given to the Customer(s), specifically mentioning if payment is for margin or the purchase of securities. The Securities Broker shall immediately deposit in its bank account all cash received in whole i.e. no payments shall be made from the cash received from clients. However, in exceptional circumstances, where it becomes necessary for Securities Broker to accept cash in excess of Rs.25,000/-, the Securities Broker shall immediately report within one trading day such instances with rationale thereof to the PSX in accordance with the mechanism prescribed by PSX.
9. The Securities Brokers shall make all payments to the Customers through crossed cheques / bank drafts / pay orders or any other banking channels showing payment of amount from their business bank account. Copies of these payment instruments including cheques, pay orders, demand drafts and online instructions shall be kept in record for a minimum period prescribed under the Securities Brokers (Licensing and Operations) Regulations, 2016.
10. The Securities Broker shall provide to the Customers a quarterly Account Statement which shall include cash and securities ledgers as back office and CDC Sub- Account records along with reconciliation of any differences therein through any of the aforesaid modes of communication. In case of any discrepancy in the ledger statement, the Customer shall inform the Securities Broker within seven (7) days of receipt of the quarterly account statement to remove such discrepancy. Further, the Securities Broker shall provide to a Customer an Account Statement for a period specified by the Customer as and when requested by such Customer.
11. The Customer shall pay all applicable taxes and statutory fee and levies and brokerage commissions as are prevailing from time to time in connection with the brokerage services rendered. The Securities Broker/Participant can debit up to the accrued amount of levies and charges the account of the Customers for the abovementioned charges, which shall be clearly detailed in the ledger statement/daily confirmations. Any change resulting in an increase in the brokerage commission shall take effect not earlier than five (5) trading days of intimation of the same to the Customers through acceptable mode of communication prescribed in the Form.
12. The Securities Broker shall append a Risk Disclosure Document with this Form in accordance with the specimen provided by PSX.

KNOW YOUR CUSTOMER(KYC) APPLICATION FORM INDIVIDUAL

(Form to be filled preferably in BLOCKLETTERS)

A. IDENTITY DETAILS OF APPLICANT										
1. Full name of Applicant (As per CNIC/SNIC/NICOP/ARC/POC/Passport^): Mr./Mrs./Ms.										
2.a. Father's / Husband's Name:					2.b. Mother's Maiden Name:					
3.a. Nationality:			b. Marital status:		Single		Married		c. Status:	
									Resident	
									Non-Resident	
D. Place of Birth			e. Gender:		Male		Female			
4.a. CNIC/SNIC/NICOP/ARC/POC No:										
b. Expiry date:			c. Issue date:				Lifetime:			
5. Passport details: ^ (For a foreigner or anon-resident Pakistani)			Passport Number:				Place of Issue:			
			Date of Issue:				Date of Expiry:			
6. Date of Birth										
B. ADDRESS DETAILS OF APPLICANT										
1. (a) Mailing Address: (Address should be different from authorized intermediary business address except for employees of authorized intermediary)										
			City/Town/Village:		Province/State:			Country:		
(b) Tel. (Off.):*		(c) Tel. (Res.):*		(d) Mobile**:		(e) Email**:				
Specify the proof of address submitted for mailing address^:										
2. (a) Permanent Address:										
City/Town/Village:			Province/State:			Country:				
(Mandatory, If different from above or overseas address.)										
(b) Tel. (Off.):*		(c) Tel. (Res.):*		(d) Mobile:		(e) Email (If any):				
Specify the proof of address submitted for permanent address^:										
C. OTHER DETAILS										
1. Gross Annual Income Details (please specify):			Below Rs. 100,000		Rs. 250,001-Rs. 500,000		Rs. 1,000,001-Rs. 2,500,000			
			Rs. 100,001-Rs. 250,000		Rs. 500,001-Rs. 1,000,000		Above Rs. 2,500,001			
2. Source of Income:										
3. (a) Occupation: (Please tick () the appropriate box)			Agriculturist		Business		Housewife		Household	
			Retired Person		Student		Business Executive		Industrialist	
			Professional		Service		Govt. /Public Sector		Others (Specify)	
(b) Name of Employer/Business: (Include symbol if employer listed company)					(c) Job Title/Designation:			(d) Department:		
(e) Address of Employer/Business:										
D. BANK DETAILS/E-WALLET										
Bank/E-Wallet Name:										
IBAN/E-Wallet No.										
Bank Name:					IBAN No.:					
E-Wallet Provider Name:					E-Wallet Number:					
E. DECLARATION										
I hereby confirm that all the information furnished above is true and correct to the best of my knowledge and belief and I undertake to inform you of any changes there in immediately. In case any of the above information is found to be untrue or false or misleading or misrepresenting, I am aware that I may be held liable for it.										
I hereby, unconditionally and irrevocably, declare, confirm and acknowledge having read in full and understood the relevant terms and conditions attached as an Annexure to this KYC Application Form duly provided to me by the Authorized Intermediary at the time of filing of this KYC Application Form.										
I hereby acknowledge that I was informed by the Authorized Intermediary at the time of filing this KYC Application Form that these terms and conditions are prescribed under CKO Regulations, 2017 and are also available on the website of CKO, further, I have no doubt or concern that the terms and conditions shared with me by the Authorized Intermediary are any different from the ones specified in CKO Regulations ns, 2017 and available an CKO's website										

Signature of the Applicant

Date: _____ (dd/mm/yyyy) Signature of the Applicant as per CNIC/SNIC/NICOP/ARC/POC/Passport No^
(Only applicable if Applicant signature is different)

FOR OFFICE USE ONLY

I hereby confirm and acknowledge having provided in full there relevant terms and conditions attached as an Annexure to this KYC Application Form to the Customer at The time of filing of this KYC Application Form.

I hereby confirm that I have informed the Customer at the time of filing this KYC Application Form regarding the availability of these terms and conditions in CKO Regulations, 2017 and on the website of CKO, I further confirm and acknowledge that I have no doubt or concern that the terms and conditions shared with Customer by me are not updated and has any difference when compared with the terms and conditions specified in CKO Regulations, 2017 and available at CKO's website.

Authorized Signatory

Date

Seal/Stamp of the Authorized Intermediary

* Optional

** For NICOP/ARC/POC/Passport, Email is mandatory and Mobile Number is Optional. Whereas for CNIC/SNIC, Mobile Number is Mandatory and Email is Optional, however, in case of online account opening, both mobile number and email address are mandatory for resident individual Pakistani customers. In case of SNIC where country of stay is not Pakistan email will be mandatory.

*** IBAN / E-Wallet Number shall be mandatory for all Customers except for those who have provided an undertaking for exclusion from IBAN requirement due to any exception available under applicable laws, rules, regulations etc or where permitted by CKO for reasons to be recorded.

Terms & Conditions of the KYC Application Form:

1. All terms herein shall, unless expressly stated otherwise, have the same meaning as ascribed to them in the Centralized KYC Organization Regulations.
2. The information provided in KYC application form and/or CRF shall be in addition to and not in derogation of the requirements prescribed under Anti-Money Laundering and Countering Financing of Terrorism Regulations, 2018.
3. All correspondence shall be sent by CKO at the mailing address and/or email address of the Customer, as stated on the KYC Application Form.
4. Neither the CKO nor its directors, officers, employees or agents shall be liable for losses, damages, liabilities, costs or expenses suffered or incurred by the Customer as a result of providing its KYC Information to Authorized Intermediaries or the CKO due to any reasons whatsoever including its unauthorized disclosure.
5. The Customer undertakes to indemnify the CKO against any losses, damages, liabilities, costs or expenses suffered or incurred by CKO, including any legal costs and claims by third parties, as a result of any inaccuracy, misrepresentation, misstatement or incorrect details in the information supplied by the Customer or any omission in such information or any other contravention or violation of the Centralized KYC Organization Regulations.
6. The Customer agrees that in the event that he does not abide by the timelines prescribed in the Centralized KYC Organization Regulations for submission of information and confirmation to the NCCPL, the NCCPL shall be authorized to take action as prescribed in the Centralized KYC Organization Regulations. The Customer undertakes that it shall hold CKO harmless and that CKO shall not be liable for any losses, damages, liabilities, costs or expenses suffered or incurred by the Customer as a result of such actions.
7. The Customer agrees that CKO may hold, store and process its KYC Information on the KYC Information System and KYC Database in connection with its KYC functions under the Centralized KYC Organization Regulations. The Customer also agrees that CKO may disclose its KYC Information as permitted under the CKO Regulations and such other disclosures as may be reasonably necessary for compliance with any other laws or regulatory requirements.
8. The Customer acknowledges that KYC Information System and KYC Database, including but not limited to all the information contained therein is the legal property of CKO.
9. The Authorized Intermediaries agree to pay CKO the fees and charges as prescribed by CKO from time to time in respect of its KYC functions.
10. CKO has absolute discretion to amend or supplement any of the terms and conditions at anytime and will endeavor to give prior notice of fifteen days wherever feasible for such changes.
11. The Customer agrees and affirms that it shall be bound by and acts in accordance with the provisions of the Centralized KYC Organization Regulations.
12. These terms and conditions shall be governed by the laws of Pakistan.

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Signature of the Applicant

Authorized Signatory



Creative Capital Securites (Pvt.) Limited

Broker Registration No.: 098

Corporate TREC Holder: Pakistan Stock Exchange Limited
Room # 412, 413 4th Floor Stock Exchange Building Pakistan Stock Exchange
Karachi-74200. Tel: 021-32462576, 021-32473233, Fax: 021-32462576
Cell: 0334 8222933 Email: ccs1@creativecapital.com.pk

RISK DISCLOSURE DOCUMENT

This Risk Disclosure document is prescribed by the Pakistan Stock Exchange Limited (PSX) under Clause 13(1) of the Securities Broker (Licensing and Operations) Regulations, 2016.

This document contains important information relating to various types of risks associated with trading and investment in financial products (equity securities, fixed income instruments, derivatives contracts etc.) being traded at PSX. The customer should carefully read this document before opening trading account with a broker.

In case a customer suffers negative consequences or losses as a result of trading/investment, he/she shall be solely responsible for the same and PSX or Securities and Exchange Commission of Pakistan (SECP) shall not be held responsible/liable, in any manner whatsoever, for such negative consequences or losses.

The customers must acknowledge and accept that there can be no guaranteed profit or guaranteed return on their invested capital and under no circumstances broker can provide customers such guarantee or fixed return on their investment in view of the fact that the prices of securities and futures contract can fall as well as rise depending on the market conditions and performance of the companies. Customers must understand that past performance is not a guide to future performance of the securities, contracts or market as a whole. In case the customers have any doubt or are unclear as to the risks/information disclosed in this document, PSX strongly recommends that such customer should seek an independent legal or financial advice in advance.

PSX neither singly or jointly and expressly nor impliedly guarantee nor make any representation concerning the completeness, accuracy and adequacy of the information contained in this document as this document discloses the risks and other significant aspects of trading / investment at the minimum level. PSX does not provide or purport to provide any advice and shall not be liable to any person who enters into a business relationship with a broker based on any information contained in this document. Any information contained in this document must not be construed as business/investment advice in any manner whatsoever.

THE CUSTOMERS MUST BE AWARE OF AND ACQUAINTED WITH THE FOLLOWING:

1. BASIC RISKS INVOLVED IN TRADING IN SECURITIES MARKET:

1.1 VOLATILITY RISK:

Volatility risk is the risk of changes in the value of financial product in any direction. High volatility generally means that the values of securities / contract can undergo dramatic upswings and/or downswings during a short period. Such a high volatility can be expected relatively more in illiquid or less frequently traded securities / contracts than in liquid or more frequently traded one. Due to volatility, the order of a customer may not be executed or only partially executed due to rapid change in the market prices. Such volatility can also cause price uncertainty of the market orders as the price at which the order is executed can be substantially different from the last available market price or may change significantly thereafter, resulting in a real or notional loss.

1.2 LIQUIDITY RISK:

Customers must seek independent legal or financial advice in advance.

Liquidity refers to the ability of market participants to buy and /or sell securities expeditiously at a competitive price and with minimal price difference. Generally, it is assumed that more the numbers of orders available in a market, greater is the liquidity. Liquidity is important because with greater liquidity, it is easier for customers to buy and/or sell securities swiftly and with minimal price difference and, as a result, customers are more likely to pay or receive a competitive price for their executed trades. Generally, lower liquidity can be expected in thinly traded instruments than in liquid or more frequently traded ones. As a result, order of customer may only be partially executed, or may be executed with relatively greater price difference or may not be executed at all. Under certain market conditions, it may be difficult or impossible for the customers to liquidate a position in the market at a reasonable price, when there are no outstanding orders either on the buy side or on the sell side, or if trading is halted in a security/contract due to any reason.

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Main Applicant

Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Broker

1.3 SPECULATIVE TRADING RISK:

Speculation involves trading of a security/contract with the expectation that it will become more valuable in a very near future. These transactions are attempted to make profit from fluctuations in the market value of securities, rather than fundamental value of a security and/or underlying attributes embodied in the securities such as dividends, bonus or any other factor(s) materially affecting the price.

Speculative trading results in an uncertain degree of gain or loss. Almost all investment activities involve speculative risks to some extent, as a customer has no idea whether an investment will be a blazing successor or an utter failure.

Day trading strategy is a common example of speculative trading in which customers buy and sell the same security/derivative within the same day, such that all obligations are netted off and closed and no settlement obligations stand. The customer indulging in a day-trading strategy needs to be more vigilant and informed than the customers investing for a longer period, as market may not move during the day as the day-trader originally anticipated, resulting in a loss to them.

1.4 RISK OF WIDER SPREAD:

The Bid-Ask spread is the difference between the offer price and bid price of a security/contract quoted by the Market Makers or trading parties. The size of spread is affected by a number of factors such as liquidity, volatility, free float (the total number of shares outstanding that are readily available for trading) etc. Generally, low liquidity, high volatility and low free float levels of a security may result in relatively wider Bid-Ask Spread. The higher Bid-Ask spread can result in greater cost to customers.

1.5 RISK PERTAINING TO THE PRICE FLUCTUATIONS DUE TO CORPORATE ANNOUNCEMENT:

The corporate announcements by the issuers for the corporate actions or any other material information may affect the price of the securities. These announcements combined with relatively lower liquidity of the security may result in significant price volatility. The customers, while making any investment decision in such securities/contracts, are advised to take into account such announcements. Moreover, the customers should be cautious and vigilant in case fake rumors are circulating in the market. The Customers are advised to refrain from acting purely based on such rumors rather take well informed investment decision in light of all facts and circumstances associated with such securities and their issuers.

1.6 RISK REDUCING ORDERS:

The customers can place orders for limiting the losses to certain amounts, such as Limit Orders, Stop Loss Orders, and Market Orders etc. Customers must ask their brokers for detailed understanding of these order types. Customers must acknowledge that placement of such orders for limiting losses to certain extent may not always be an effective tool due to rapid movements in the prices of securities and, as a result, such orders may not be executed.

1.7 SYSTEM RISK:

High volume trading will frequently occur at the market opening and before market close. Such high volumes may also occur at any point in the day causing delay in order execution or confirmation. During periods of volatility, on account of market participants continuously modifying their order quantity or prices or placing fresh orders, there may be delays in order execution and its confirmations.

1.8 SYSTEMIC RISK:

Systemic risk arises in exceptional circumstances and is the risk that the inability of one or more market participants to perform as expected will cause other participants to be unable to meet their obligations when due, thereby affecting the entire capital market.

1.9 SYSTEM AND NETWORKING RISK:

Trading on the PSX is done electronically, based on satellite/leased line based communications, combination of technologies and computer systems to place and route orders. All these facilities and systems are vulnerable to temporary disruption or failure, or any such other problem/glitch, which may lead to failure to establish access to the trading system/network. Such limitation may result in delay in processing or processing of buy or sell orders in part only or non-processing of orders at all. As with any financial transaction, the customer may experience losses if orders cannot be executed normally due to systems failures on the part of exchange or broker. The losses may be greater if the broker having customers' position does not have adequate back-up systems or procedures. Accordingly, the Customers are cautioned to note that although these problems may be temporary in nature, but when the customers have outstanding open positions or unexecuted orders, these limitations represent a risk because of obligations to settle all executed transactions.

1.10 RISK OF ONLINE SERVICES:

The customers who trade or intend to trade online should fully understand the potential risks associated with online trading. Online trading may not be completely secure and reliable and may cause delay in transmitting information, execution of instructions due to technological barriers. Moreover, the customer acknowledges and fully understands that he/she shall be solely responsible for any consequences arising from disclosure of the access codes and/or passwords to any third person or any unauthorized use of the access codes and/or passwords.

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Main Applicant

Joint Applicant 1

Joint Applicant 2

Joint Applicant 3

Broker

1.11 REGULATORY/LEGAL RISK:

Government policies, rules, regulations, and procedures governing trading on the exchange are updated from time to time. Such regulatory actions and changes in the legal/regulatory ecosystem including but not limited to changes in tax/levies may alter the potential profit of an investment. Some policies of the government may be focused more on some sectors than others thereby affecting the risk and return profile of the investment of the customers in those sectors.

2. RISKS IN DERIVATIVE AND LEVERAGE PRODUCTS:

Derivative and leveraged trades enable the customer to take larger exposure with smaller amount of investment as margin. Such trades carry high level of risk and the customers should carefully consider whether the trading in the derivative and leveraged products is suitable for them, as it may not be suitable for all customers. The higher the degree of leverage, the greater the possibility of profit or loss it can generate in comparison with the investment involving full amount. Therefore, the customers should trade in the derivative and leveraged products in light of their experiences, objectives, financial resources and other relevant circumstances.

Derivative product namely Deliverable Futures Contract, Cash Settled Futures Contract, Stock Index Futures Contract and Index Options Contracts and leveraged products namely Margin Trading System, Margin Financing and Securities Lending and Borrowing are available for trading at stock exchange.

The customer transacting in the derivative and leveraged markets needs to carefully review the agreement provided by the brokers and also thoroughly read and understand the specifications, terms and conditions which may include markup rate, risk disclosures etc. There are a number of additional risks that all customers need to consider while entering into derivative and leveraged market transactions. These risks include the following:

1.7 SYSTEM RISK:

- (a) Trading in the derivative and leveraged markets involves risk and may result in potentially unlimited losses that are greater than the amount deposited with the broker. As with any high risk financial product, the customer should not risk any funds that the customer cannot afford to lose, such as retirement savings, medical and other emergency funds, funds set aside for purposes such as education or home ownership, proceeds from student loans or mortgages, or funds required to meet living expenses.
- (b) All derivative and leveraged trading involves risk, and there is no trading strategy that can eliminate it. Strategies using combinations of positions, such as spreads, may be as risky as outright long or short positions. Trading in equity futures contracts requires knowledge of both the securities and the futures markets.
- (c) The customer needs to be cautious of claims of large profits from trading in such products. Although the high degree of leverage can result in large and immediate gains, it can also result in large and immediate losses.
- (d) Because of the leverage involved and the nature of equity futures contract transactions, customer may feel the effects of his/her losses immediately. The amount of initial margin is small relative to the value of the futures contract so that transactions are 'leveraged' or 'geared'. A relatively small market movement will have a proportionately larger impact on the funds the customer has deposited or will have to deposit. This may work against customer as well as for him/her. Customer may sustain a total loss of initial margin funds and any additional funds deposited with the broker to maintain his/her position. ~~If the market moves against his/her position or margin levels are increased, customer may be called upon to pay substantial additional funds on short notice to maintain his/her position. If the customer fails to comply with a request/call for additional funds within the time specified, his/her position may be liquidated/squared-up at a loss, and customer will be liable for the loss, if any, in his/her account.~~
- (e) The customer may find it difficult or impossible to liquidate / square-up a position due to certain market conditions. Generally, the customer enters into an offsetting transaction in order to liquidate/square-up a position in a derivative or leverage contract or to limit the risk. If the customers cannot liquidate position, they may not be able to realize a gain in the value on position or prevent losses from increasing. This inability to liquidate could occur, for example, if trading is halted due to some emergency or unusual event in either the equity futures contract or the underlying security, no trading due to imposition of circuit breaker or system failure occurs on the part of exchange or at the broker carrying customers' position. Even if customers can liquidate position, they may be forced to do so at a price that involves a large loss.
- (f) Under certain market conditions, the prices of derivative contracts may not maintain their customary or anticipated relationships to the prices of the underlying security. These pricing disparities could occur, for example, when the market for the equity futures contract is illiquid, when the primary market for the underlying security is closed, or when the reporting of transactions in the underlying security has been delayed.
- (g) The customer may be required to settle certain futures contracts with physical delivery of the underlying security. If the customer hold position in a physically settled equity futures contract until the end of the last trading day prior to expiration, the customer shall be obligated to make or take delivery of the underlying securities, which could involve additional costs. The customer should carefully review the settlement and delivery conditions before entering into an equity futures contract.

- (h) Day trading strategies involving equity futures contracts and other products pose special risks. As with any financial product, customers who seek to purchase and sell the same equity futures in the course of a day to profit from intra-day price movements ("day traders") face a number of special risks, including substantial commissions, exposure to leverage, and competition with professional traders. The customer should thoroughly understand these risks and have appropriate experience before engaging in day trading. The customer should obtain a clear explanation of all commission, fees and other charges for which he/she will be liable. These charges will affect net profit (if any) or increase loss.

3. GENERAL:

3.1 ASSETS HELD WITH BROKERS:

The customer should familiarize him/herself with the measures available for protecting from the risk of misappropriation or misuse of cash and securities held with the brokers. For such purpose, he/she may opt for UIN Information System (UIS) provided by National Clearing Company of Pakistan Limited (NCCPL). The customer should also provide correct mobile number/email address in order to receive SMS/e-Alerts services being provided by the NCCPL and Central Depository Company of Pakistan Limited (CDC) on each trade and movement of their securities.

Moreover, the customers should be aware of the protections given to money and securities deposited with the brokers, particularly in the event of a default by such broker or the broker's insolvency or bankruptcy. The customer recognizes that in such default/insolvency/bankruptcy scenario, the customer may recover his/her money and/or property to such extent as may be governed by relevant PSX Regulations and/or local laws in force from time to time.

3.2 CUSTOMERS RIGHTS AND OBLIGATIONS:

The customer must understand their rights and obligations as well as the rights and obligations of the brokers specified under the PSX Regulations and the Standardized Account Opening Form, Know Your Client Form, Standardized Sub-Account Opening Form of CDC, and Agreement(s) of Leveraged Products (Margin Trading System, Margin Financing and Securities Lending and Borrowing), where applicable, and any other applicable Rules, Regulations, Guidelines, Circulars etc. as may be issued by SECP and PSX from time to time.

- (a) The customers should ensure that they deal through the registered branch and with the registered Agents/Traders/Representatives of the broker. The customer shall also verify such details from the website of PSX and Jama punji (www.jamapunji.pk);
- (b) Customer at the time of establishing relationship with the brokers, should obtain a clear explanation of all brokerage, commission, fees and other charges for which customer will be liable to pay and these charges will affect net cash inflow or outflow;
- (c) It is obligatory for the brokers to issue contract note, in either electronic form or hard copy, by next working day of trading. The contract note shall contain all information relating to trade execution including commission and charges applicable on the customers. In case contract note is not issued, customer should inquire with broker immediately and in case the matter is not resolved, the same should be reported to the PSX;
- (d) The customers should match the information as per the contract notes with the SMS/e-Alert received from CDC and/or NCCPL and may also verify from the UIS facility from the website of NCCPL.

UNDERTAKING

I/we, the customer, hereby acknowledge that I/we have received this Risk Disclosure Document and have read and understood the nature of all risks and other contents and information provided in this document.

(a) ~~Date~~ customers should ensure that they deal through the registered branch and with the registered

Signature of Broker

~~X~~ will affect net cash inflow or outflow:

Signature of Account Holder

Signature of 1 Joint Account Holder

Signature of 2 Joint Account Holder

Signature of 3 Joint Account Holder

Online Trading - Annexure to the SAOF

- (a) The Account Holder can trade online through the Online Trading Module of CREATIVE CAPITAL SECURITIES (PVT.) LIMITED (CCPL) which will act as the Broker for the purpose of buying and selling securities, including trading through any form of leveraging/ margin financing at the Karachi Stock Exchange Limited.
- (b) The Broker shall issue to the Account Holder(s) a Password or Personal Identification Number (PIN) to enable the Account Holder(s) to have access to and use the Online Trading. The PIN may be communicated through e-mail or courier at the risk of the Account Holder(s). The Account Holder(s) shall not disclose the Password/PIN to any person and shall take every reasonable precaution to prevent discovery of the Password/PIN by any other person. The Account Holder(s) shall immediately change the password/PIN as soon as it is received from CCPL.
- (c) The Account Holder(s) shall ensure that all information needed by the Broker in verifying the Account Holder(s) identity is accurately disclosed to the Broker over the telephone or in writing or via e-mail. It is further clarified that all instructions issued by the Account Holder(s) to the Broker via telephone shall be only through the Broker's designated telephone number(s) which shall be intimated to the Account Holder(s). Any change in such telephone number shall be properly notified to the Account Holder(s). The Broker shall not entertain any instruction/communication made through telephone numbers other than those specified by the Broker.
- (d) The Account Holder(s) agrees and understands that all instructions/communications made in respect of an account after verification of the identity of the Account Holder(s) in accordance with the Broker's applicable procedures in this regard, shall be deemed to be made directly by the Account Holder(s).
- (e) The Broker may electronically deliver the daily trade confirmations, statements and other notices in connection with Online Trading. It shall be the responsibility of the Account Holder(s) to review all communications sent by the Broker including e-mails, notices, margin and maintenance calls whether delivered by mail, e-mail or electronic terminals.
- (f) The Account Holder(s) shall immediately notify the Broker if he/she/they disclose (whether directly or indirectly and whether intentionally or otherwise) the Password/PIN to any third party. The Account Holder(s) will also immediately notify the Broker of any loss, theft or unauthorized use of his/her/their Password/PIN. The Account Holder(s) shall immediately notify any change in his/her/its/their e-mail or other address as provided in the Account Opening Form.
- (g) The Account Holder(s) shall fully assume all risks connected with Online Trading. The Account Holder(s) acknowledges that the Electronic/Online Trading may from time to time be adversely affected (inter alia) by network congestion, equipment failure, software failure, system breakdown, loss of connectivity, power failure, adverse market conditions, partial execution of order and /or technical glitches/failures (including but not limited to connectivity failures). The Account Holder(s) further acknowledge that neither the Broker nor any of its directors or officers, its management, its branch offices, offices of supervisory jurisdiction and their respective registered representatives and employees, would be responsible or liable in any manner for any losses or damages that may be suffered by the Account Holder(s) including those due to the misuse of the Account Holder(s) information and affairs by any persons other than persons authorized by the Broker under these terms and conditions.
- (h) The Broker may at any time and from time to time require Additional Margin (in cash or securities) before executing any orders or undertaking any transactions through Online Trading Facility on account of the Account Holder(s). The amount and timing may vary depending on factors solely at the Broker's discretion. Further, the Broker shall have the right to liquidate the Account Holder(s)' trading position(s) if the Account Margin is insufficient at any time.
- (i) In the event of any disputes, differences or controversies arising between the Broker and the Account holder(s) on any transactions(s) and other matters related thereto, including as to the rights and obligations of the Account Holder(s) and the Broker and the interpretation of the provisions of this Contract and the Terms and Conditions or any other matter related thereto, the same shall be referred to the pertinent Stock Exchange where the transaction has taken place. In case for any reason(s) the Stock Exchange and/or the Arbitration Committee thereof is/are unable to arbitrate upon the matter due to any legal infirmity or otherwise, the matter shall then be referred to arbitration by two Arbitrators, one to be appointed by each party, and on the lack of consensus between the two Arbitrators, the matter shall be referred to an Umpire, to be selected by the two Arbitrators before the commencement of the reference in accordance with the Arbitration Act 1940, or any amendments thereof. The decision of the Arbitration Committee of such Exchange or the Arbitrators or the Umpire, as the case may be, shall be final and binding upon both the Parties.

~~surfers by the Account Holder(s) including those due to the misuse of the Account Holder(s) information~~

Margin Disclosure Statement

CREATIVE CAPITAL SECURITIES (PVT.) LIMITED, also referred to herein as "the Broker" is furnishing this document to the Account Holder(s) to provide some facts about purchasing Securities on margin, and to alert the Account Holder(s) as to the risks involved with trading Securities in a margin account. Before trading Securities in a margin account, the Account Holder(s) should carefully review the margin clauses in this document enunciated in the Account Opening Form. The Account Holder(s) should obtain clarification(s) from the Broker regarding any questions or concerns he/she/they may have regarding the margin account. It is important that the Account Holder(s) understand(s) fully the risks involved in trading Securities on margin. These risks include the following:

The Account Holder(s) can lose more funds than invested in the account:

A decline in the value of Securities that are purchased on margin may require the Account Holder(s) to provide additional funds to the Broker to avoid forced sale of those securities or other securities or asset(s) in the Account Holder(s) account.

The Broker can force the sale of Securities or other asset(s) in the Account Holder(s) account:

If the equity in the Account Holder(s) account falls below the maintenance margin requirements, the Broker, after the margin call notice period, can sell the securities or other assets in the account to cover the margin deficiency. The Account Holder(s) also will be responsible for any shortfall in the account after such sale.

Account Holder(s) are not entitled to choose which Securities or other assets in the account are liquidated or sold first to meet margin requirements:

Because the Securities are collateral for margin trading, the Broker has the right to decide which security (ies) to sell in order to protect its interests and/or meet margin requirements.

The Broker can amend its "in-house" maintenance margin requirements at any time and is required to provide the Account Holder(s) 3 (three) days advance written notice:

These changes in Broker's policy often take place immediately and may result in the issuance of a maintenance margin call. The Account Holder(s) failure to satisfy the call may cause the Broker to liquidate or sell securities in his/her/their account.

The Account Holder(s) are not entitled to an extension of time on a margin call:

While an extension of time to meet margin requirements may be available to Account Holders under certain conditions, the Account Holder(s) does not/do not has a right to the extension.

Account Holder(s) Declaration

I/We, the Account Holder(s) understand(s) that the shares trading business carries risk and subject to due diligence on part of the Broker, I/We may incur losses for which I/we, the Account Holder(s) shall not hold the Broker responsible. The Account Holder(s) further acknowledge(s) that the prices of the Securities do fluctuate abruptly and instantly and investments in Securities may experience abrupt upward and downward trends and may be of no value. I/We agree that the Broker shall not be liable for any fluctuations in the prices of Securities due to purchase and sale on the day of the transaction and the net price mentioned in confirmation shall be accepted as the concluded final price and shall be binding upon the Account Holder(s).

I/We, the Account Holder(s) shall fully assume all risks connected with Electronic/Online Trading. I/We acknowledge that the Electronic/Online Trading may from time to time be adversely affected (inter alia) by network congestion, equipment failure, software failure, system breakdown, loss of connectivity, power failure, adverse market conditions, partial execution of order and /or technical glitches/failures (including but not limited to connectivity failures).

I/We, the Account Holder(s) further acknowledge(s) that neither the Broker nor any of its directors or officers, its management, its branch offices, offices of supervisory jurisdiction and their respective registered representatives and employees, would be responsible or liable in any manner for any losses or damages that may be suffered by the me/us including those due to the misuse of my/our information and affairs by any persons other than persons authorized under these terms and conditions.

I/We, the Account Holder(s) represent that I/we are knowledgeable investor(s) and that I/we have conducted analysis and consulted with professionals as I/we deemed necessary in order to fully understand the risk involved in online trading and that I/we are financially suitable for engaging in such trading activity.

I/We the Account Holder(s) further confirm that all information given in the Account Opening Form is true and complete and hereby authorize the Broker to verify any information mentioned above from any sources deemed appropriate by the Broker.

I/We, the Account Holder(s) hereby accept unconditionally, the above stated special terms and conditions for Online Trading.

Signature of Account Holder and Joint Account Holder

Name _____

Signature _____ Date: _____

Name _____

Signature _____ Date: _____

Witnesses: Witnesses: _____ CNIC: _____

Witnesses: Witnesses: _____ CNIC: _____

For & On behalf of CREATIVE CAPITAL SECURITIES (PVT.) LIMITED

Name _____ Signature _____

Date: _____ Designation _____



Creative Capital Securites (Pvt.) Limited

Broker Registration No.: 098

Corporate TREC Holder: Pakistan Stock Exchange Limited
Room # 412, 413 4th Floor Stock Exchange Building Pakistan Stock Exchange
Karachi-74200. Tel: 021-32462576, 021-32473233, Fax: 021-32462576
Cell: 0334 8222933 Email: ccs@creativecapital.com.pk

FATCA Form - Individual

The Foreign Account TAX Compliance act (FATCA) is U.S. legislation enacted by US Congress to prevent offshore tax abuses by U.S. persons (including individuals and corporate). It is aimed at US persons from holding financial accounts outside the U.S. to evade U.S. tax liabilities. To enforce compliance FATCA requires foreign financial institutions (FFIs) like CREATIVE CAPITAL SECURITES (PVT.) LIMITED to report directly to the IRS information about financial account held by U.S. taxpayers (even if they hold only non-U.S. assets), or held by foreign entities in which U.S. taxpayers hold a substantial.

To complex foreign financial institutions to disclose information about the foreign accounts of U.S. taxpayers, FATCA imposes a penalty on noncompliant foreign financial institutions of 30% withholding tax applied to payments of U.S. source income gross proceeds of sales of property that could produce U.S. income and pass-through payment.

CREATIVE CAPITAL SECURITES (PVT.) LIMITED is required by applicable law to request certain taxpayer information from certain persons who maintain an account with it (whether such persons are U.S. taxpayers or not). Information collected will only be used for fulfil CREATIVE CAPITAL SECURITES (PVT.) LIMITED requirements under applicable law and will not be used for any other purpose.

Section A

This section must be completed by any individual who wishes to open or maintain an account
Please complete this form separately for each individual of a Joint Account

Name: _____

Country of Tax residence: (Pakistan)

☐

USA

☐

Other

☐

Country and City of Birth :

Please tick (✓) to appropriate box		Document Required
1. Are you a U.S. Resident	<input type="checkbox"/> Yes <input type="checkbox"/> No	● If Yes
2. Are you a U.S. Citizen	<input type="checkbox"/> Yes <input type="checkbox"/> No	● Please provide Form W-9
3. Do you hold a U.S. Permanent Resident Card [Green Card]	<input type="checkbox"/> Yes <input type="checkbox"/> No	
4. Where you born in U. S. A	<input type="checkbox"/> Yes <input type="checkbox"/> No	● If Yes, ● Please provide form W-9 ● In case you claim to be Non US Person: Please fill section B of this form and provide Non-US passport and certificate of loss of Nationality (i.e. form I-407)
5. Are there any standing instructions to transfer to a US account	<input type="checkbox"/> Yes <input type="checkbox"/> No	● If Yes, ● Please provide form W-9
6. Do you have any power of Attorney/Authorized Signatory/Mandate holder having US Address	<input type="checkbox"/> Yes <input type="checkbox"/> No	● In case you claim to be Non US Person: Please fill section B of this form and supported by other documentary evidence establishing the Non-US status.
7. Do you have US residence/mailing/Sole care of address?	<input type="checkbox"/> Yes <input type="checkbox"/> No	● If Yes, ● Please provide form W-9
8. Do you have a US telephone number.	<input type="checkbox"/> Yes <input type="checkbox"/> No	● In case you claim to be a No-US Person please fill section B of this form and provide non-US Passport and other documentary evidence establishing the non-US status.
9. Do you have any tax obligation in a country other than Pakistan.	<input type="checkbox"/> Yes <input type="checkbox"/> No	

- I hereby confirm the information provided above is true, accurate and complete.
- I hereby provide my/our consent to TREC Holder or any of its associates/affiliates including branches (collectively "the Broker") to disclose and furnish and share information pertaining to my/our account to domestic or overseas regulators or tax authorities where necessary to establish our tax liability in any jurisdiction.
- I also authorize to Broker to deduct withholding tax from my/our account when required to do so by domestic or overseas regulators or tax authorities or pay out from my/our account(s) such amounts as may be required according to applicable laws, rules, regulations, agreements with regulations or authorities and directives (both local and international).
- I shall indemnify and hold the Broker harmless against any claim, damages, costs, expenses and other direct and/or indirect consequence of the Broker disclosing, furnishing and sharing any information pertaining to my/our trading account with any domestic or overseas regulators or tax authorities.
- I agree and undertake to notify the broker within thirty (30) day calendar day if there is a change in any information which I have provided to the Broker.

X

6. Do you have a power of Attorney/Authorized

Date: _____

Please fill section B of this form and supported by other

US Taxpayer identification Number (if any) in case of U.S Person:



Common Reporting Standard (CRS) CRS Self Certification Form-Individual

Please read following instructions carefully before completing the form

Chapter XIII of Income Tax Rules, 2002 and Regulations based on the OECD Common Reporting Standard (CRS) require CREATIVE CAPITAL SECURITIES (PVT.) LIMITED to collect and report certain information about each person tax residency. If your tax residence is located outside Pakistan and/or United States of America (USA), we may be legally obliged to pass on the information in this form and other financial information with respect to your financial accounts to Federal Board of Revenue (FBR) and they may exchange this information with tax authorities of another jurisdiction or jurisdictions pursuant to intergovernmental agreements to exchange financial account information.

Please complete this CRS form and use a separate CRS form for each Joint Account Holder.

This form will remain valid unless there is a change in circumstances relating to information, such as the account holder's tax status or other information that makes this form incorrect or incomplete. In that case you must notify us and provide an updated self-certification.

PART 1 ACCOUNT HOLDER INFORMATION		Account No.
		Sub A/c
Title of A/c	Date of Birth	Country:
CNIC/NICOP: PP:	City:	
PP:		
Cell No:	Email Id:	
Current Residence Address	Mailing Address (Complete only if different from current address)	
Address Line 1:	Address Line 1:	
Address Line 2:	Address Line 2:	
City:	City:	
Province/State:	Province/State:	
Country:	Country:	

PART 2 CRS - TAX RESIDENCY DECLARATION (Please refer to Appendix I for your tax residency status)

I am tax resident of Pakistan or/and USA ONLY.

☐ Yes (Proceed to Part 4)

☐ No (Proceed to Part 3)

PART 3 COUNTRY OF RESIDENCE FOR TAX PURPOSE

Please complete the following table indicating (i) the country where the Account Holder is resident for tax purposes and (ii) the Account Holder's Taxpayer Identification Number (TIN).

If Tax Identification Number (TIN) is not available, please tick (✓) the appropriate box with reason A, B or C as defined below and provide Supporting Evidence:

Reason A - The country/jurisdiction where the Account Holder is resident does not issue TINs to its residents

Reason B - The Account Holder is otherwise unable to obtain a TIN or equivalent number (Please provide reasons if this is selected)

Reason C - No TIN is required. (Note: Only select this reason, along-with evidence, if the domestic law of the relevant country does not require the collection of the TIN issued by such country)

Country(ies) of Tax Residence	TIN or Equivalent	Tick (✓) ONE only (If TIN is not available)		
		Reason A	Reason B	Reason C
1		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If Reason B selected, please explain in the following box(es) why you are unable to obtain a TIN or Functional Equivalent

1	
2	
3	

PART 4 DECLARATION AND SIGNATURE

I acknowledge that the information contained in this form and information regarding the Account Holder and any Reportable Account(s) may be provided to the tax authorities of the country/jurisdiction in which this account(s) is/are maintained and exchanged with tax authorities of another country/jurisdiction or countries/jurisdictions in which the Account Holder may be tax resident pursuant to intergovernmental agreements to exchange financial account information.

I declare that all statements made in this declaration are, to the best of my knowledge and belief, correct and complete. I undertake to submit a suitably updated Form within 30 days of any change in circumstances which affects the tax residency status or where any information contained herein to become incorrect.

I hereby indemnify and hold CREATIVE CAPITAL SECURITIES (PVT.) LIMITED and its directors, Sponsors, officers, representatives and employees harmless from all costs, expenses, losses, damages, liability, penalties incurred, suffered and/or imposed as a result of any suits, proceedings and/or litigation arising out of or in any manner connected with this Self Certification Form and/or the information supplied hereby.

X

A/c Holder's Signature

Date: _____

Politically Exposed Persons Declaration Form

(Please use BLOCK LETTERS to fill the form)

Pakistan's Anti-Money Laundering regulations and related Guidelines require that financial institutions obtain the following information in connection with clients who are politically exposed.

PART 1 - CLIENT NAME											
Full name of Applicant (As per CNIC/SNIC/NICOP/ARC/POC/Passport) Mr. / Mrs. / Ms.											
PART 2 - POLITICALLY EXPOSED PERSON INFORMATION											
Are you or have been a politically exposed person <input type="checkbox"/> *Yes <input type="checkbox"/> No											
Are you connected to any person(s) who is or has been a politically exposed person <input type="checkbox"/> *Yes <input type="checkbox"/> No											
*If answer to any of the question above is YES proceed to PART 3 otherwise go to PART 5											
PART 3A - POLITICALLY EXPOSED PERSONS (PEPs) CHECKLIST											
<input type="checkbox"/> Domestic PEP						<input type="checkbox"/> Foreign PEP					
<input type="checkbox"/> Currently holds a position						<input type="checkbox"/> Previously held a position					
Please specify the position:											
<input type="checkbox"/> Politician											
<input type="checkbox"/> Government Official											
<input type="checkbox"/> Judicial Official											
<input type="checkbox"/> Military Official											
<input type="checkbox"/> State owned corporation employee, e.g. OGDC, PIA, WAPDA, etc.											
<input type="checkbox"/> Political Party Official											
<input type="checkbox"/> International Organisation / Non-governmental Organisation (NGO), e.g. UN, INTERPOL, BINGO, etc.											
PART 3B - RELATIONSHIP											
<input type="checkbox"/> Self						<input type="checkbox"/> Close associate (e.g. Friend, Neighbour etc.)					
<input type="checkbox"/> Mother						<input type="checkbox"/> Spouse					
<input type="checkbox"/> Father						<input type="checkbox"/> Spouse's Mother or Father					
<input type="checkbox"/> Child						<input type="checkbox"/> Sibling (Brother, Sister, Step-Sibling, Adoptive Sibling)					
<input type="checkbox"/> Others											
PART 4 - POLITICALLY EXPOSED PERSON DETAILS											
PEP Name (As per CNIC/SNIC/NICOP/ARC/POC/Passport) Mr. I Mrs. I Ms. (If different from Part 1 above)											
1. Public office designation and role:											
2. Date when office was assumed (dd/mm/yyyy)											
3. Date when office was left (if applicable) e.											
PART 5 - DECLARATION											
I hereby undertake to inform the Company of any change in the status specified above at any time in the future, immediately.											
Applicant's Name: _____											
Date: _____											
Signature: _____											

Date: _____

To,
The Manager
CREATIVE CAPITAL SECURITIES (PVT.) LIMITED
Karachi:

UNDERTAKING FOR OFFSHORE COMPANY & OFFSHORE ACCOUNT

I, _____ S/o _____ bearing CNIC _____
undertake that I have no offshore Company and offshore Account anywhere in the world,

Signature: _____

Name: _____

CNIC: _____

Address: _____

Customer Relationship Form Guidelines	List of Documents to be provided
<p>should be the same as it is on the CNIC/SNIC/NICOP/ARC/POC/Passport.</p> <ol style="list-style-type: none"> Addresses pertaining to offices, residence and permanent address must be provided along with landline telephone number(s) and cell number(s). Email address should be clearly provided in the space wherever asked to fill in the form. Signature of Main Applicant / Joint Applicant(s) is required. (If applicable) Signatures of 2 male witnesses are required. Zakat status must be marked either "DEDUCTIBLE" or "NON- DEDUCTIBLE". In case, it is marked "NON- DEDUCTIBLE", then duly Notarized Zakat Declaration Affidavit is required. Non-Muslim shall submit an affidavit for Zakat "NOT APPLICABLE" status. Nominee / Successor can only be the blood relative of the applicant. All Corrections must be signed by Main Applicant / Joint Applicant(s), as applicable. Correction fluid / Blanco must not be used on any page of the Customer Relationship form. 	<p>applicant.</p> <ol style="list-style-type: none"> Copy(ies) of CNIC/SNIC/NICOP/ARC/POC/Passport of the Joint applicant(s). (If applicable) Copy of CNIC/SNIC/NICOP/ARC/POC/Passport of nominee. (If applicable) Copy of utility bill / rental agreement, if address mentioned in Account Opening form is different from CNIC/SNIC/NICOP/ARC/POC. Zakat declaration affidavit of at least Rs. 50/- bond paper (if applicable) Power of attorney in case of authorization on Rs. 200/- bond paper Minimum initial deposit of Rs. 5,000/- is required at the of account opening. Crossed cheque should be in favor of CREATIVE CAPITAL SECURITIES (PVT.) LIMITED Client Account. KYC (Source of Income Requirement)* Proof of employment or business (pay slip, job card, visiting card appointment letter, retirement letter or statement on own business letter head) duly attested by employer. *Monthly income earned must be provided with the above document. Copy of CNIC/SNIC/NICOP of witnesses.

ENCLOSURES

- Copy of valid CNIC/SNIC/NICOP/ARC/POC/Passport of the Applicants / Joint Applicants / nominee(s) and Attorney (as the case may be).
- Copy of Power of Attorney (if applicable), duly attested by notary public (suggested format as annexure).
- Attested Zakat Declaration of the Applicant and the Joint Applicant (if applicable). In case of Non-Muslim, an affidavit shall be submitted.
- Terms & Conditions of Intermarket Securities Limited, as applicable.
- Specimen Signature Card (for Investor Accountholder(s) only)

- Copy of CNIC(s)/Passport(s) of the Witnesses;
- Copy of NTN Certificate of Main Applicant and Joint Applicant(s) (as applicable);
- Salary Certificate from Employer (in case of Salaried Person); and
- Package sheet mentioning Commission to be charged by Intermarket Securities Limited and Transaction Taxes

* Note: Non-resident/ foreigners shall submit the documents duly attested by either notary public or Consul General of Pakistan having jurisdiction over the Applicant(s).

Applicant(s) as applicable

Proof of employment or business (pay slip, job card, visiting

ہدایات برائے سرمایہ کار

سیکورٹیز اینڈ ایکسچینج آف پاکستان نے اکثر محسوس کیا ہے کہ 8۔ جہاں حصص سنٹرل ڈیپازٹری سسٹم کے تحت نہ ہوں نہیں اور اس میں نقصان کا ان اندیشہ ہے۔ سرمایہ کاری سے متعلق فیصلوں اشاک بروکرز کے ساتھ لین دین کرنے وقت احتیاط اور توجہ سے کام نہیں لیتے۔ اس میں محتاط طریقہ کار کی وجہ سے عموماً تنازعات پیدا ہوتے ہیں جن کی وجہ سے سرمایہ کار غیر محفوظ ہوتے ہیں اور شکایات جن لیتی ہیں۔ سرمایہ کاروں کے مفادات کے تحفظ کے لئے مندرجہ ذیل سفارشات شائع کی جارہی ہیں۔

(الف) برائے کرم اس بات کو یقینی بنائیں کہ۔

1۔ خرید و فروخت کے تمام آرڈر تحریر میں ہوں اور اشاک ریکارڈ رکھا جائے۔

2۔ اگر آرڈر بذریعہ ٹیلیفون دیئے جائیں تو ان کی تحریری تصدیق جلد از جلد اشاک بروکر سے حاصل کر لیں۔

3۔ خرید و فروخت کی تحریری تصدیق ہمیشہ ترجیحاً اسی دن حاصل کر لیں۔

4۔ تمام ادائیگی بصورت چیک اپنے آرڈر / ڈیمانڈ ڈرافٹ وغیرہ ہونی چاہئے جو اشاک بروکر (ایکسچینج کے ممبر) کے نام ہوں اور ان کی رسیدیں حاصل کی جائیں۔

کوئی بھی ادائیگی کسی اشاک بروکر کے ملازم یا اس کے ایجنٹ کے نام نہیں ہونی چاہئے۔ نقد ادائیگی کی صورت میں یقینی بنائیں کہ بروکر سے رسید ذاتی طور پر حاصل کی جائے۔ کوئی دوسری رسید جائز اور قانونی تصور نہیں کی جاتی۔

5۔ تمام وصولیاں بذریعہ چیک اپنے آرڈر / ڈیمانڈ ڈرافٹ وصول کی جائیں جسے عرف اشاک بروکر جاری کرے۔ کوئی ایجنٹ یا کوئی شخص ادائیگی کا مجاز نہیں۔

6۔ اگر سرمایہ کار کسی اشاک بروکر کے ایجنٹ کے ساتھ لین دین کر رہا ہو تو اس صورت میں وہ ایجنٹ یا ملازم قانونی پر مجاز ہو اور تمام رسیدیں / تصدیق نامے / ڈیلیوریز ایسی اسٹیشنری پر دی جائیں جس پر اشاک بروکر کا باقاعدہ نام چھپا ہوا ہو۔

7۔ حصص کے دتی لین دین کا باقاعدہ اندراج کیا جائے اور اس کا ریکارڈ رکھا جائے۔

(ب) درج ذیل باتوں سے گریز کریں۔

1۔ اپنی کوئی بھی رقم اشاک بروکر کے پاس مقررہ منافع پر "بدلہ کاروبار" کے طور پر جمع نہ کرائیں۔ ایسی سرمایہ کاری کی کوئی قانونی حیثیت نہیں ہوتی اور تنقید جتنا سرمایہ کاری رقم ضائع ہونے کی بڑی حد تک اندیشہ رہتا ہے۔ البتہ (Transacriion Regulation Carry) COT) Over کے تحت بیک وقت خرید و فروخت کے سودے کئے جاسکتے ہیں جس کی کنفرمیشن تحریری طور پر حاصل کی جائے اور ادائیگی کے ساتھ شیئرز کی ڈیلیوری حاصل کی۔

2۔ مارکیٹ میں پھیلی ہوئی افواہوں پر اعتبار نہ کریں اور ہمیشہ کچھ بوجھ کیساتھ سرمایہ کاری کے فیصلے کریں۔ سرمایہ کاری کی نوعیت اور ان سے وابستہ خطرات کو اچھی طرح سمجھ لیں جہاں تک ممکن ہو سرمایہ کار تمام مالیاتی گوشاواروں کا اچھی طرح مطالعہ کریں۔ سرمایہ کاری کرنے سے پہلے ماہر اند مشورہ حاصل کریں۔

(پ) ان باتوں سے خبردار رہیں۔

1۔ اشاک ایکسچینج کی عمارت کے باہر واقع وہ تمام دفاتر جو متعلقہ اشاک بروکر اور اشاک ایکسچینج کی باضابطہ اجازت کے بغیر کھولے گئے ہوں قانوناً حصص کا کاروبار کرنے کے مجاز نہیں۔ ان دفاتر میں کی گئی سرمایہ کاری کو قانونی تحفظ

1۔ پوری رقم ادا کر کے حصص خریدیں اور ان کا قبضہ فوری طور پر ضابطہ کی کارروائی کے مطابق حاصل کریں۔ مارکیٹ میں باضابطہ کاروبار سے کر دیگر مرہبہ طریقہ کار کے تحت کی گئی سرمایہ کاری میں نقصان کا قطعی احتمال ہے۔

2۔ اگر سرمایہ مقررہ مدت کے اندر اپنی ذمہ داری پوری نہیں کرتا تو اشاک بروکر کو اختیار حاصل ہے کہ وہ اپنی حفاظت کے لئے اس کے حصص مارکیٹ ریٹ پر فروخت یا کرید کر لے۔

اگر سرمایہ کار نے اشاک بروکر کی وساطت سے سی ڈی سی کے ساتھ کوئی ذیلی اکاؤنٹ رکھا ہو تو اس کو چاہئے کہ: (ا) کہ وہ سسٹم کی تاریخ کے فوراً بعد اشاک بروکر سے سب اکاؤنٹ میں حصص کی منتقلی کے متعلق تحریری تصدیق حاصل کرے۔

(ب) دفاتر قائم اپنے حصص کی صورتحال معلوم کرتا رہے اور اسی سی ڈی سی سے تصدیق بھی کراتا رہے۔

(ج) اس بات کی اجازت نہ دی جائے کہ اشاک بروکر آپ کے حصص گروہی رکھ کر بینک سے قرضہ حاصل کرے۔

3۔ سرمایہ کار کے لئے ضروری ہے کہ وہ جلد از جلد اپنا اکاؤنٹ CDC میں کھولے جس سے اس کو سرمایہ کاری میں تحفظ ملے گا۔

4۔ مطلوبہ ہوم ورک کریں اور سرمایہ کاری کے لئے ایسے مواقع شناخت کریں جو آپ کی سرمایہ کاری کے تمام تر مقاصد کی روشنی میں ہوں

8۔ جہاں حصص سنٹرل ڈیپازٹری سسٹم کے تحت نہ ہوں نہیں اور اس میں نقصان کا ان اندیشہ ہے۔ سرمایہ کاری سے متعلق فیصلوں اشاک بروکرز کے ساتھ لین دین کرنے وقت احتیاط اور توجہ سے کام نہیں لیتے۔ اس میں محتاط طریقہ کار کی وجہ سے عموماً تنازعات پیدا ہوتے ہیں جن کی وجہ سے سرمایہ کار غیر محفوظ ہوتے ہیں اور شکایات جن لیتی ہیں۔ سرمایہ کاروں کے مفادات کے تحفظ کے لئے مندرجہ ذیل سفارشات شائع کی جارہی ہیں۔

(الف) برائے کرم اس بات کو یقینی بنائیں کہ۔

1۔ خرید و فروخت کے تمام آرڈر تحریر میں ہوں اور اشاک ریکارڈ رکھا جائے۔

2۔ اگر آرڈر بذریعہ ٹیلیفون دیئے جائیں تو ان کی تحریری تصدیق جلد از جلد اشاک بروکر سے حاصل کر لیں۔

3۔ خرید و فروخت کی تحریری تصدیق ہمیشہ ترجیحاً اسی دن حاصل کر لیں۔

4۔ تمام ادائیگی بصورت چیک اپنے آرڈر / ڈیمانڈ ڈرافٹ وغیرہ ہونی چاہئے جو اشاک بروکر (ایکسچینج کے ممبر) کے نام ہوں اور ان کی رسیدیں حاصل کی جائیں۔

کوئی بھی ادائیگی کسی اشاک بروکر کے ملازم یا اس کے ایجنٹ کے نام نہیں ہونی چاہئے۔ نقد ادائیگی کی صورت میں یقینی بنائیں کہ بروکر سے رسید ذاتی طور پر حاصل کی جائے۔ کوئی دوسری رسید جائز اور قانونی تصور نہیں کی جاتی۔

5۔ تمام وصولیاں بذریعہ چیک اپنے آرڈر / ڈیمانڈ ڈرافٹ وصول کی جائیں جسے عرف اشاک بروکر جاری کرے۔ کوئی ایجنٹ یا کوئی شخص ادائیگی کا مجاز نہیں۔

6۔ اگر سرمایہ کار کسی اشاک بروکر کے ایجنٹ کے ساتھ لین دین کر رہا ہو تو اس صورت میں وہ ایجنٹ یا ملازم قانونی پر مجاز ہو اور تمام رسیدیں / تصدیق نامے / ڈیلیوریز ایسی اسٹیشنری پر دی جائیں جس پر اشاک بروکر کا باقاعدہ نام چھپا ہوا ہو۔

7۔ حصص کے دتی لین دین کا باقاعدہ اندراج کیا جائے اور اس کا ریکارڈ رکھا جائے۔

(ب) درج ذیل باتوں سے گریز کریں۔

1۔ اپنی کوئی بھی رقم اشاک بروکر کے پاس مقررہ منافع پر "بدلہ کاروبار" کے طور پر جمع نہ کرائیں۔ ایسی سرمایہ کاری کی کوئی قانونی حیثیت نہیں ہوتی اور تنقید جتنا سرمایہ کاری رقم ضائع ہونے کی بڑی حد تک اندیشہ رہتا ہے۔ البتہ (Transacriion Regulation Carry) COT) Over کے تحت بیک وقت خرید و فروخت کے سودے کئے جاسکتے ہیں جس کی کنفرمیشن تحریری طور پر حاصل کی جائے اور ادائیگی کے ساتھ شیئرز کی ڈیلیوری حاصل کی۔

2۔ مارکیٹ میں پھیلی ہوئی افواہوں پر اعتبار نہ کریں اور ہمیشہ کچھ بوجھ کیساتھ سرمایہ کاری کے فیصلے کریں۔ سرمایہ کاری کی نوعیت اور ان سے وابستہ خطرات کو اچھی طرح سمجھ لیں جہاں تک ممکن ہو سرمایہ کار تمام مالیاتی گوشاواروں کا اچھی طرح مطالعہ کریں۔ سرمایہ کاری کرنے سے پہلے ماہر اند مشورہ حاصل کریں۔

(پ) ان باتوں سے خبردار رہیں۔

1۔ اشاک ایکسچینج کی عمارت کے باہر واقع وہ تمام دفاتر جو متعلقہ اشاک بروکر اور اشاک ایکسچینج کی باضابطہ اجازت کے بغیر کھولے گئے ہوں قانوناً حصص کا کاروبار کرنے کے مجاز نہیں۔ ان دفاتر میں کی گئی سرمایہ کاری کو قانونی تحفظ

1۔ پوری رقم ادا کر کے حصص خریدیں اور ان کا قبضہ فوری طور پر ضابطہ کی کارروائی کے مطابق حاصل کریں۔ مارکیٹ میں باضابطہ کاروبار سے کر دیگر مرہبہ طریقہ کار کے تحت کی گئی سرمایہ کاری میں نقصان کا قطعی احتمال ہے۔

2۔ اگر سرمایہ مقررہ مدت کے اندر اپنی ذمہ داری پوری نہیں کرتا تو اشاک بروکر کو اختیار حاصل ہے کہ وہ اپنی حفاظت کے لئے اس کے حصص مارکیٹ ریٹ پر فروخت یا کرید کر لے۔

اگر سرمایہ کار نے اشاک بروکر کی وساطت سے سی ڈی سی کے ساتھ کوئی ذیلی اکاؤنٹ رکھا ہو تو اس کو چاہئے کہ: (ا) کہ وہ سسٹم کی تاریخ کے فوراً بعد اشاک بروکر سے سب اکاؤنٹ میں حصص کی منتقلی کے متعلق تحریری تصدیق حاصل کرے۔

(ب) دفاتر قائم اپنے حصص کی صورتحال معلوم کرتا رہے اور اسی سی ڈی سی سے تصدیق بھی کراتا رہے۔

(ج) اس بات کی اجازت نہ دی جائے کہ اشاک بروکر آپ کے حصص گروہی رکھ کر بینک سے قرضہ حاصل کرے۔

3۔ سرمایہ کار کے لئے ضروری ہے کہ وہ جلد از جلد اپنا اکاؤنٹ CDC میں کھولے جس سے اس کو سرمایہ کاری میں تحفظ ملے گا۔

4۔ مطلوبہ ہوم ورک کریں اور سرمایہ کاری کے لئے ایسے مواقع شناخت کریں جو آپ کی سرمایہ کاری کے تمام تر مقاصد کی روشنی میں ہوں